



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)

मुख्यालय : जलमार्ग भवन, ए-13, सैक्टर-1, नोएडा-201 301, (उ० प्र०)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Ports, Shipping and Waterways, Govt. of India)

Head Office : Jalmarg Bhawan, A-13, Sector-1, Noida-201 301 (U.P.)

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IWAI-12035/38/2023-ADMIN RECTT

Dated:- 04.12.2023

Office Memorandum

Sub: - Nomination of Chief Information Officer (CIO) and updating of Contents of Website of IWAI – reg.

In compliance to Government of India, Ministry of Shipping, Office Memorandum No. SS-11036/8/2019-SU dated 09th November 2023, IWAI is to update action pertaining to New / Highlights, Vacancies, Tenders, Who is Who, Office Order and Photographs for uploading on the website of IWAI before forwarding the same to Ministry as per their direction given below:-

- i. The document must be in PDF format. All photographs may please be provided in jpg format.
 - ii. The Title of the content may be clearly indicated.
 - iii. Date on which the content is to be moved to archive, if any, may also be indicated.
 - iv. The Menu/Location on the website under which the content is to be uploaded may be clearly mentioned.
 - v. The content be provided both in English & Hindi wherever possible.
2. Sh. Mayank Kumar, Director (IT&RE) is here by nominated as Chief Information Officer (CIO) on behalf of IWAI with Ministry of Ports, Shipping & Waterways for submission of all documents/information related to website of IWAI. He will be assisted internally in (IWAI) by Sh. Santosh Rai, PCSA.
3. Apropos, all wing Heads / Regional Offices are directed to send information to Sh. Santosh Rai, PCSA at santoshrai@iwai.gov.in under intimation to Sh. Mayank Kumar, Director (IT&RE) Chief Information Officer (CIO)
4. It is also directed that the relevant information is to be further forwarded to Ministry of Ports, Shipping & Waterways (MoPSW) by Sh. Mayank Kumar, Director (IT&RE) Chief Information Officer (CIO) from his official e – mail ID after seeking approval of the Chairman, IWAI.

5. All Concerned are therefore, requested to take appropriate action as directed by Ministry of Ports, Shipping and Waterways so that IWAI Website to be synchronized as per instructions of the Ministry.

This issues with the approval of the Competent Authority.


(Neeraj Singh)
Assistant Secretary, IWAI
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Phone no. 0120-2474050

Copy to (By E-Mail):

- i. Chief Engineer-P.M (JMVP)/ Hy. Chief/ CAO/ Director (M)/ Director (NER)/ Director (Tech.)/ Director (T&L)/ Director (Resi. & IT)/ Director (Hy.)/ Assistant Secretary (H&L), IWAI, Noida.
- ii. Director, IWAI, Kolkata/Patna/Kochi/Guwahati/Patna/Bhubansehwar
- iii. Sub Office Varanasi, Prayagraj, Sahibganj, Vijayawada, Dibrugarh, Dhubri.
- iv. IT Cell – For uploading on IWAI Website
- v. Hindi Cell – For Hindi Translation
- vi. Master Copy / Office Copy

Copy for Information to (By E-Mail):

P.P.S./P.S./P.A. to Chairman/ Vice-Chairman/ Member (Finance)/ Member (Technical)/ Member {Tr. & L, (I/c)}/, Secretary, IWAI, Noida.