



# भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सेक्टर-1, नोएडा-201 301, (उ.प्र.)

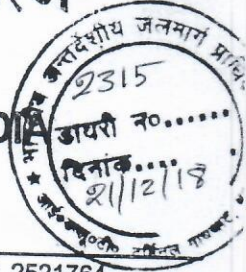
INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

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No. IWAI/FIN/MISC/2018-19

Date: 13.12.2018

## OFFICE MEMORANDUM

**Subject: Proper Submission of proposals for Approval of Schemes/Projects/ Expenditure etc. - reg.**

Time and again it has been observed that incomplete proposals are submitted by various wings of IWAI to Finance Department seeking financial concurrence and approval etc.

Mention of competent Authority for Grant of the Administrative Approval/ Financial Sanction and release of payment is seldom brought out in the proposal. Also, mention regarding availability of fund for the purpose and phasing of Expenditure etc. are normally found missing.

It may be appreciated that these are the important aspects of the proposals which needs to be mandatorily incorporated in each and every proposal submitted for consideration for grant of administrative approval and financial sanction etc.

Details of the delegated Authority as per delegation of power rules of IWAI for Grant of Administrative Approval/Financial Sanction and release of payment should be incorporated invariably, in all the proposals involving Capital/Revenue Expenditure, hence-forth.

This is for strict compliance. Proposals received without above details will not be processed by Finance Department.

This issues with the approval of the Vice-Chairman.

(A.K. Gupta)

Director (Finance & Accounts)

To

1. Chief Engineer, R.O, Patna
2. Chief Engineer (Tech)/CE & PM (JMVP)/Hy. Chief
3. Director, IWAI, Kolkata/ Kochi/Guwahati/ Vijayawada.
4. Officer-in-charge, IWAI, Allahabad/Varanasi/Sahibganj/Bhubaneshwar,
5. All Directors/D.S.(Traffic), IWAI, Noida.
6. All Assistant Secretary, IWAI, Noida.
7. All Dy. Director (Fin.)/DD&RE, IWAI, Noida.

**Copy for information to:** - PPS/ Sr.PS/ PA to Chairman/ Vice-Chairman & Project