



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पोत परिवहन मंत्रालय, भारत सरकार)

मुख्यालय : ए-13, सैक्टर-1, नौएडा-201 301, (उ० प्र०)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector-1, Noida-201 301 (U.P.)

Website : www.iwai.gov.in | www.iwai.nic.in

Tel. : +91-120-2544036, 2543972, 2527667, 2448101 Fax : +91-120-2544009, 2544041, 2543973, 2521764

No: IWAI-11014/54/2020-Admn Rectt.

Dated: 15.04.2024

Circular

In continuation of Circular of even number dated 21.03.2024, directives of Competent Authority are hereby conveyed that all the Group 'A' Officers in level 12 and above shall seek explicit approval of Chairman, IWAI for Earned Leave and inform Chairman before proceeding on Casual Leave/RH/training/tour or leaving the Head Quarter Station.

This issues with the approval of the Competent Authority.

Neeraj Singh
15.04.24

(Neeraj Singh)

Assistant Secretary (Admn. & Estt.)

Email Id: nsingh@iwai.gov.in

Phone No: 0120-2474050

To,

All Officers of IWAI

Copy to (By E-mail):-

- Chief Engineer-P.M (JMVP)/ Chief Engineer/ Hy. Chief/ Dy. Secretary, (P&C)/ CAO/ Director (NER)/ Director (Tech.)/ Deputy Director (MM), / Director (Resi.)/ Assistant Secretary (P&C)/ Assistant Secretary (H&L)/ PCSA, IWAI, Noida,
- Director, IWAI, Kolkata/ Kochi/ Guwahati/Patna/ Bhubaneshwar
- Sub Office Varanasi, Prayagraj, Sahibganj, Vijayawada, Dibrugarh, Dhubri.
- IT Cell – For uploading on IWAI Website
- Hindi Cell – For Hindi Translation

Copy to for kind information :- (By E-Mail)

PPS/PS/Sr.PA/PA to Chairman / Vice-Chairman / Member (Finance) / Member (Traffic & Logistics) / Member (Technical) / Secretary, IWAI, Noida.