



INLAND WATERWAYS AUTHORITY OF INDIA
A Statutory Body under
Ministry Of Shipping, Govt. of India, Head Office - A-13, Sector-1,
Noida, U. P. - 201 301.

No. 3-IWAI/Estt./13/2013

Dated: 12.08.2013

CIRCULAR

IWAI invites application from officers of Central/State Governments/Public Sector Undertakings/Statutory or Autonomous bodies for filling up the post of Chief Accounts Officer in the Pay Band of Rs. 15,600/- - 39,100/- + Grade Pay of Rs. 7600/- on deputation basis initially for a period of three years extendable for another two years for Head Office in NOIDA.

Eligibility conditions:-

Officers under the Central/State Govt./PSUs/Statutory or Autonomous Bodies

1) (a) Holding analogous post;

OR

(b) With 5 year's service in the scale of Rs. 15,600/- - 39,100/- + Grade Pay Rs. 6600/- or equivalent.

b) Possessing the following educational qualifications and experience:-

(i) Degree from a recognized University with professional qualifications, such as passing of final exam of the Institute of Chartered Accountants of India, or of the Institute of Cost & Works Accountants, or the SAS Commercial Examination of the Indian Audit & Accounts Department, or Member of any of the organized Audit & Accounts services like Defence Accounts Service/Railway Accounts Service.

(ii) 10 years' experience in a responsible senior position, out of which at least 03 years' experience in Commercial accounts in next below level in the Finance or Accounts Department of the Govt. or Semi Govt. organization or Autonomous Bodies.

Desirable :-

A degree or diploma in Business Management

Age Limit:- Not exceeding 56 years

GENERAL INFORMATION:-

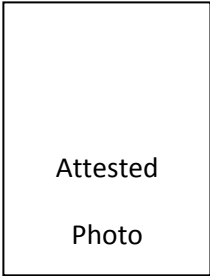
1. The Authority is following the Central Govt. Rules & orders in service matters. Leased accommodation and Medical reimbursement are provided as per rules of the Authority.
2. Mere possession of essential qualifications will not entitle a candidate to be called for test / interview. The decision of the Authority as to the eligibility of a candidate shall be final and no correspondence in this regard will be entertained.
3. Outstation candidates, if called for the interview shall be paid III AC Rail Fare for to and fro journey by the shortest route subject to production of proof of journey.
4. Canvassing in any form shall be a disqualification.
5. Application should be sent either in Hindi or English duly signed with photograph and with attested copies of certificates of educational qualifications, experience.
6. Persons working in Central/State Governments/UTs/PSUs/ Statutory or Autonomous Bodies should submit their application through proper channel alongwith certificate of Vigilance Clearance and ACR/APAR for the last 05 years. If any delay is anticipated, advance copy of the application may be sent so as to reach before the closing date. Incomplete application received or applications received after the due date are liable to be rejected.
7. The interested candidates may send their application within a period of 45 days i.e. 21.10.2013 in a closed envelope super scribing “Application for the post of “Chief Accounts Officer” to the Secretary, Inland Waterways Authority of India, A-13, Sector-1, Noida-201 301 (U.P.)

SECRETARY

PROFORMA

APPLICATION FOR THE POST OF _____

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication
(with Pin Code, Telephone number & E-mail ID) :
4. Permanent Address :
5. (a) Date of birth (in Christian era) :
(copy of DOB certificate to be enclosed) :
(b) Age as on closing date of application :
6. Nationality :
7. Marital status :
8. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :
9. Whether working in any Central/State/UT/Autonomous body/PSU/Port organization/Semi-Govt. :
10. Educational/ Professional Qualifications: (Starting from Matriculation or equivalent onwards)



Sr. No.	Examination Passed	Year	Name of Board/ University	Class/ Division	% of marks	Main subjects
---------	--------------------	------	---------------------------	-----------------	------------	---------------

11. Experience : (Including present employment)

S. No	Name of Employer	Designation of the Post held & nature of appointment	Pay scale/ Salary (CD A/ IDA)	Date of Joining	Date of leaving and reasons for leaving	Nature of duties performed
-------	------------------	--	-------------------------------	-----------------	---	----------------------------

12. Languages known :
13. Any other information such as experience, training, publication etc. in support of suitability for the post:

UNDERTAKING

14. I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief.

Place:

Date:

SIGNATURE OF THE APPLICANT

No. -

To be certified by the Employer

Certified that the particulars furnished by the officer are correct as per the record held in this office and no vigilance/disciplinary case is either pending or contemplated against the officer.

Signature

Place:

Date:

Name & Seal of the Employer/
Cadre Controlling Authority



INLAND WATERWAYS AUTHORITY OF INDIA
A-13, SECTOR -1, NOIDA
DISTT, GAUTAM BUDH NAGAR (U.P.)

Inland Waterways Authority of India, invites applications for filling up of the post of Chief Accounts Officer in the Pay Band-III of Rs.15,600/- - 39,100/- + GP- Rs.7600/- on deputation basis for a period of three years.

Interested candidates possessing requisite qualifications and experience may submit their applications to Secretary, IWAI, Noida so as to reach within 45 days from the date of publication of this advertisement. Complete details and prescribed format of application may be downloaded from the website of IWAI www.iwai.nic.in.

SECRETARY