

### How to apply under RTI Act

The following procedure may be followed while submitting requests seeking information under RTI Act.

- Fees for seeking information is Rs.10/- per request.
- Applications / requests can be sent by post along with the requisite fee directly to the concerned IPO in IWAI. The names of 5 PIOs and their jurisdiction are given in the website.
- The requisite fee along with the application / request could be paid by way of **Indian Postal Order** in favour of IWAI FUND payable at NOIDA Post Office. The fee may also be paid by demand draft or banker's cheque drawn in favour of IWAI FUND.
- The details regarding Rules & Regulations pertaining to fees etc. under RTI Act may be perused in the website of Ministry of Personnel, Public Grievance & Pension, Deptt. of Personnel and Training.