

4. L.A. on Transfer.

A. Accommodation and Mileage Allowance Entitlements :

(i) Accommodation and Mileage Allowance entitlements as prescribed at para 2 above, except for **International Travel**, for journey on tour by different modes will also be applicable in case of journeys on transfer. The general conditions of admissibility prescribed in S.R. 114 will, however, continue to be applicable.

(ii) The provisions relating to small family norms as contained in para 4(A) of Annexure to M/o Finance O.M. F.No. 10/2/98-IC & F.No. 19030/2/97-EIV dt. 17th April 1998, shall continue to be applicable.

B. Transfer Grant and Packing Allowance :

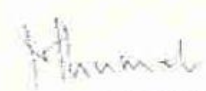
(i) The Composite Transfer Grant shall be equal to one month's pay as defined in para 3 of this O.M. in case of transfer involving a change of station located at a distance of or more than 20 km from each other.

(ii) In cases of transfer to stations which are at a distance of less than 20kms from the old station and of transfer within the same city, one third of the composite transfer grant will be admissible, provided a change of residence is actually involved.

(iii) At present, only one transfer grant is permitted if the transfer of husband and wife takes place within 6 months of each other from the same place to the same place. With effect from the date of implementation of these orders, in cases where the transfer take place within six months, but after 60 days of the transfer of the spouse, fifty percent of the transfer grant on transfer shall be allowed to the spouse transferred later. No transfer grant shall be admissible to the spouse transferred later, in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfers after a period of six months or more. Other rules precluding transfer grant in case of transfer at own request or transfer other than in public interest, shall continue to apply unchanged in their case.

C. Transportation of Personal Effects

Grade pay (1)	By Train/steamer (2)	Rate per km for transport by road (Rs.per.km) (3)
Officers drawing grade pay of Rs 7600 and above and those in pay scale HAG+ and above	6000 kgs. by goods train/4 wheeler wagon/1 double container	18.00 (Rs.0.30 per kg per km.)
Officers drawing grade pay of Rs 4200, Rs 4600, Rs 4800, Rs 5400 and Rs 6600	6000 kgs. by goods Train/4 wheeler wagon/1 single container	18.00 (Rs.0.30 per kg per km.)
Officers drawing grade pay of Rs.2800	3000 kgs.	9.00 (Rs.0.31 per kg per km)
Officers drawing grade pay below Rs.2800	1500 kgs.	4.60 (Rs.0.31 per kg/per kms.)


(MANOJ KUMAR)
Director (EG)
Ministry of Finance
(Dept. of Expenditure)
New Delhi

The rates for transporting the entitled weight by Steamer will be equal to the prevailing rates prescribed by such transport in ships operated by Shipping Corporation of India.

D. Transportation of Conveyance.

Grade Pay (1)	Scale (2)
Officers drawing grade pay of Rs 4200/- and above and those in pay scales of HAG+ and above	One motor car, etc. or one motor cycle/scooter, or one horse
Officers drawing grade pay less than Rs.4200/-	One motorcycle/scooter/ Moped, or one bicycle

5. T.A. Entitlement of Retiring Employees

A. Transportation of Conveyance.


In partial modification of S.R.147, the expenditure on transportation of conveyance by government servants on their retirement shall be reimbursed without insisting on the requirement that the possession of the conveyance by them while in service at their last place of duty should have been in public interest.

B. Lumpsum Transfer Grant and Packing Allowance.

(i) The composite transfer grant equal to a month's pay last drawn as defined in para 3 of this O.M. may be granted in the case of those employees who, on retirement, settle down at places other than the last station(s) of their duty located at a distance of or more than 20 kms. The transfer incidentals and road mileage for journeys between the residence and the railway station/bus stand, etc., at the old and new station, presently admissible are subsumed in the composite transfer grant and will not be separately admissible.

(ii) As in the case of serving employees, government servants who, on retirement, settle at the last station of duty itself or within a distance of less than 20 kms may be paid one third of the composite transfer grant subject to the condition that a change of residence is actually involved.

6. The TA/DA rates mentioned in para 2 D(b) and (c) (mileage for road journey by taxi/ own car/ autorickshaw/ own scooter/bicycle etc.), para (3) (all components of daily allowance on tour including rate of DA for journey on foot) and para 4(c) (rates of transportation of personal effects) of this Annexure, shall automatically increase by 25% whenever Dearness Allowance payable on the revised pay structure goes up by 50%.


 (MAJORITY MEMBER)
 Director (E.C.)
 Ministry of Finance
 (Dept. of Expenditure)
 New Delhi.

F.No. 31011/4/2008- Estt (A)
Government of India
Ministry of Personnel, Public Grievances & Pension
Department of Personnel & Training

New Delhi, the 23rd September, 2008

OFFICE MEMORANDUM

Subject:- Sixth Central Pay Commission – Recommendations relating to LTC – Acceptance
of

Consequent upon the acceptance of the recommendations of Sixth Central Pay Commission, it has been decided to make necessary additions/changes in the CCS(LTC) Rules, 1988 as indicated below:-

Rule 4(d) Definition of Family:-

The parents and/or step parents (stepmother and stepfather) who are wholly dependent on the Government employees shall be included in the definition of family for the purpose of LTC, irrespective of whether they are residing with the Government employee or not

The definition of dependency will be linked to the minimum family pension prescribed in Central Government and dearness relief thereon. The extant conditions in respect of other relations included in the family including married/divorced/abandoned/separated/widowed daughters shall continue without any change.

Rule 8 Types of LTC

Fresh recruits to Central Government may be allowed to travel to their home town along with their families on three occasions in a block of four years and to any place in India on the fourth occasion. This facility shall be available to the Government officers only for the first two blocks of four years applicable after joining the Government for the first time. The blocks of 4 years shall apply with reference to the initial date of joining the Government even though the employee changes the job within Government subsequently. The existing blocks will remain the same but the entitlements of the new recruit will be different in the first eight years of service. All other provisions concerning frequency of travel under LTC are retained.

Rule 12 Entitlement

Travel entitlements, for the purpose of official tour/transfer or LTC, will be the same but no daily allowance shall be admissible for travel on LTC. Further, the facility shall be admissible only in respect of journeys performed in vehicles operated by the Government or any Corporation in the public sector run by the Central or State Government or a local body. Air journey by Private Airlines will however, continue to be admissible as per Ministry of Finance O.M. No. 19024/1/E-IV/2005 dated the 24th March, 2006 and in terms of the orders of DOPT in this regard.

Encashment of Earned Leave alongwith LTC

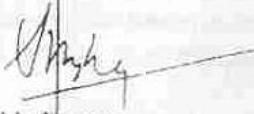
Government officers are allowed to encash ten days earned leave at the time of availing of LTC to the extent of sixty days during the entire career. The leave encashed at the time of LTC will not be deducted from the maximum amount of earned leave encashable at the time of retirement. It is further clarified that where both husband and wife are Government servants, the present entitlement for availing LTC shall remain unchanged, and encashment of leave equal to 10 days at the time of availing of LTC will continue to be available to both, subject to a maximum of sixty days each during the career.

2. **These changes are effective from 1st September, 2008.**

3. The LTC claim pertaining to the period prior to 31st August, 2008 shall be regulated as per rules applicable on the date of journey and LTC claims already settled will not be re-opened.

4. In so far as persons working in the Indian Audit & Accounts Department are concerned, these orders are being issued in consultation with C & A.G. of India.

5. Hindi version will follow.


(P. Prabhakaran)

Deputy Secretary to the Govt. of India

Tel: 2309 3176

To

All Ministries/Departments of the Government of India (with usual number of copies)

Copy to:

1. President's Secretariat, Rashtrapathi Bhavan, New Delhi.
2. Vice-President's Secretariat, New Delhi.
3. Prime Minister's Office, South Block, New Delhi.
4. Cabinet Secretariat, New Delhi.
5. Comptroller and Auditor General of India, New Delhi.
6. Central Vigilance Commission, New Delhi.
7. Union Public Service Commission, New Delhi.
8. Staff Selection Commission, New Delhi.
9. Central Bureau of Investigation, New Delhi.
10. All Union Territory Administrations.
11. Lok Sabha/Rajya Sabha Secretariat.
12. All attached and Subordinate Offices of the Ministry of Personnel, Public Grievances and Pension.
13. All Officers and Sections of Ministry of Personnel, Public Grievances and Pensions.
14. Website Section, Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi.
15. Facilitation Centre, Ministry of Personnel, Public Grievances and Pensions, North Block, New Delhi - 25 spare copies.
16. 100 spare copies.

DRAFT

INLAND WATERWAYS AUTHORITY OF INDIA

NOTIFICATION

New Delhi, the 28th March, 1994

No. IWAI/FIN/PE/4325/92.—In exercise of the powers conferred by sub-section (2) of Section 8 read with Sub Section (2)(b) of Section 35 of the Inland Waterways Authority of India Act 1985 (82 of 1985), the Inland Waterways Authority of India with the previous approval of the Central Government hereby makes the following regulations, namely:—

1. Short title and commencement.—(i) These regulations may be called the Inland Waterways Authority of India (General Provident Fund) Regulation, 1993.

(ii) They shall come into force on the date of publication in Official Gazette.

2. Definitions.—(i) In these regulations, unless the context otherwise requires:—

- (a) 'Accounts Officer' means the Chief Accounts Officer of the Authority;
- (b) 'Authority', 'Chairman', shall have the meanings respectively assigned to them in the Inland Waterways Authority of India Act, 1985;
- (c) Save as otherwise expressly provided 'emoluments' mean pay as defined in 9(21) of Fundamental Rules of Government of India, or in the regulations, if any, framed by the Authority, whichever may be applicable to the subscriber, leave salary, and any remuneration of the nature of pay in respect of foreign service, but shall not include any allowance, fees for supervision of floating crafts, driving allowance;
- (d) 'employee' means a person, who is member of service under the Authority and includes any such person whose services are temporarily placed at the disposal of Central/State Government or local or other Authority;
- (e) 'Form' means the Form appended to these regulations;
- (f) 'Fund' means the Inland Waterways Authority of India Employees' General Provident Fund;
- (g) 'General Provident Fund Regulations' mean all existing rules and orders to provide general provident fund etc. which continue to be in force by virtue

of the Inland Waterways Authority of India (Adoption of Rules) Regulations 1991 or such other regulations as may be made by the Authority in this behalf to replace or modify the aforesaid rules and orders.

(h) 'Head of the Department' for the purpose of exercising the powers under these regulations, means the authority so declared by the Authority;

(i) 'Head of the Office' means the authority declared to be the Head of the office by the Authority or the Head of the Department;

(j) 'Leave' means any kind of leave recognised by the leave regulations framed under Inland Waterways Authority of India Act, 1985, which may be applicable to the subscriber;

(k) 'Year' means the financial year.

(ii) Any other expression used in these regulations which is defined either in the Provident Fund Act, 1925 (19 of 1925), or in the Fundamental Rules of the Central Government or any other regulations applicable to the subscriber, shall have the meaning respectively assigned to them in such Act, rules or regulations.

3. Constitution and management of the Fund:

- (i) On and from the date of commencement of these regulations, the Authority shall establish, a fund for the welfare of the Authority's employees and
- (ii) The fund shall be administered by the Authority and shall be maintained by it in India in rupees.

4. Conditions of eligibility:—

- (i) All temporary employees after a continuous service of one year, all re-employed pensioners (other than those eligible for admission to the contributory provident fund) and all permanent employees shall subscribe to the fund;
- (ii) All temporary employees who complete one year of continuous service during the middle of a month shall subscribe to the fund from the subsequent month;
- (iii) Temporary employees who have been appointed against regular vacancies and are likely to continue for more than a year may subscribe to the fund at any time before completion of one year's service;

(iv) The Authority may, at its discretion, require any other category of employees to subscribe to the fund.

- (v) Employees who are subscribers to any contributory provident fund shall not be required to subscribe to the funds; and
- (vi) The admission of an employee to the fund involves the following procedure, namely:—
 - (a) Submission of a Statement of particulars for allotment of Provident Fund Account Number to compulsory subscribers by the Head of Office, as per Form I.
 - (b) Allotment of Account Number.

1960 or any other General Provident Fund Rules or orders in force for such employee shall be credited to the Account of the employee under the Fund constituted under these regulations.

6. Nominations, Subscription, advance, withdrawals, final payment etc.

All existing rules and subsequent amendments made under General Provident Fund (Central Services) Rules, 1960 read with Provident Fund Act, 1925 shall be applicable mutatis mutandis under these regulations.

7. Interpretation :

If any question arises relating to the interpretation of these regulations it shall be decided by the Authority.

5. Transfer of balances :

On the commencement of these regulations, the balances standing to the credit of an employee in the General Provident Fund constituted under the General Provident Fund (Central Services) Rules,

INLAND WATERWAYS AUTHORITY OF INDIA

Head Office/Project

Statement of particulars for allotment of Provident Fund Account Numbers to compulsory subscribers for the month of _____

FORM-I

No.	Name of Subscriber	Name of Subscriber's father/husband	Date of Birth of subscriber	Date of joining service	Designation	Emoluments	Monthly rate of subscription (in whole rupees)	Month from which subscription to commence	Remarks	To be filled in by Chief Accounts Officer's Office with Account Number
1	2	3	4	5	6	7	8	9	10	11

_____ dated _____
 Forwarded to the accounts officer for necessary action. The subscribers whose names are included in the statements are required to join the General Provident Fund and the GPF Rules of I.W.A.I. Their names have not been included in the previous statements and they are not already members of any Provident Fund (nominations are enclosed) mentioned in remarks column. Certified that all the employees whose names are shown above are eligible to subscribe to the Provident Fund in accordance with the relevant rules.

_____ dated _____
 Copy to _____ account number allotted may be intimated to the subscribers and also noted in the service book maintained and other official records. In all correspondence connected with the Provident Fund of a subscriber, the account number should be quoted. Receipt of nomination as at serial number is hereby acknowledged.

शुद्ध 4]

आदेश का संख्या : 1993/101

INLAND WATERWAYS AUTHORITY OF INDIA

NOTIFICATION

New Delhi, the 28th March, 1994

IWAI/ FIN/ PF/ 4325/ 92.—In exercise of the powers conferred by sub-section (2) of Section 8 and with Sub Section (2) (b) of Section 35 of the Inland Waterways Authority of India Act, 1985 (or 1985), the Inland Waterways Authority of India with the previous approval of the Central Government hereby makes the following regulations, namely :—

Short title and commencement.—(i) These regulations may be called the Inland Waterways Authority of India (Pension Fund) Regulations, 1993.

(ii) They shall come into force on the date of publication in Official Gazette.

Definitions.—In these regulations, unless the context otherwise requires:—

- (a) "Act" means the Inland Waterways Authority of India Act, 1985 (82 of 1985);
- (b) "Authority" means the Board of management for Inland Waterways Authority of India;
- (c) "Chairman" shall have the meaning assigned to him in Inland Waterways Authority of India Act, 1985;
- (d) "Employee" means an employee of the Authority whether permanent or temporary who had died or retired or resigned from the service under the Authority or whose services have been terminated but does not include any permanent or temporary employees of the Central or State Government or a local body or other Authority on deputation with the Authority;
- (e) "Fund" means the Inland Waterways Authority of India Pension Fund established under these regulations;
- (f) "General Account" means the general account of the Authority;
- (g) "Pension" includes family pension;
- (h) "Pension Regulations" means all existing rules and orders to provide pensions, gratuity and commutation of pension which continue to be in force by virtue of the Inland Waterways Authority of India (adoption of Rules) Regulations 1991 or such other regulations as may be made by the Authority or this Authority to replace or modify the aforesaid rules and orders.

3. **Establishment of the Fund.**—There shall be established a Fund to be called the Inland Waterways Authority of India Pension Fund and there shall be credited thereto :—

- (a) such annual contribution from the general account as the Chairman may deem reasonably sufficient for meeting the future liability of pension and gratuity in respect of the employees;
- (b) interest and profit on investments belonging to the fund;
- (c) any other sum made over to the Fund by way of gift or donation;
- (d) refund of any excess payment of pension or gratuity as may be recovered.

4. **Administration of the Fund.**—The Fund shall be administered by the Chairman.

5. **Expenditure from the Fund.**—Expenditure may be incurred out of the Fund for one or more of the following purposes :—

- (a) payment of pension and family pension as admissible under the Pension Regulations to the employees or their family members or their dependents, as the case may be;
- (b) Payment of gratuity, death-cum-retirement gratuity and terminal gratuity as admissible under the pension regulations to the employees or their family members or their dependents, as the case may be;
- (c) payment of commuted value of pension as admissible under the pension regulations.

6. **Disbursement of the Fund.**—Disbursement shall be made out of the Fund to the employees or their family members or their dependents as per the provisions of the pension regulations under specific sanction of the Chairman.

7. **Investment of the Fund.**—The Chairman may invest the whole or a part of the fund in public securities or in such other securities as the Central Government may approve in this behalf.

8. **Interpretation.**—If any question arises relating to the interpretation of these regulations the same shall be decided by the "Authority".

Inland Waterways Authority of India

Name of the Employee : Designation :
Date of Joining of Govt. Service : Department :
Date of Superannuation :

Month & Year	Basic Pay	Dearness Pay/ Grade. pay	DA	Total	Employees Contribution @ 10%	Amount deducted as per Pay Bill	Employer's Contribution	Total
1	2	3	4	5	6	7	8	9