

### **How to apply under RTI Act**

The following procedure may be followed while submitting requests seeking information under RTI Act.

- Fee for seeking information in Rs. 10/- per request.
- Applications /requests can be sent online or by post along with the requisite fee directly to the concerned PIO in IWAI. The names of 28 PIOs and their jurisdiction are given in the website link:- <http://iwai.nic.in/node/97950>
- The requisite fee with the application/ request should be paid by way of Indian Postal Order in favour of IWAI FUND payable at NOIDA Post Office. The fee may also be paid by demand draft drawn in favour of **IWAI FUND**. Fee can also be paid online.
- The details regarding Rules & Regulations pertaining to fees etc. under RTI Act may be perused in the website of Ministry of Personnel, Public Grievance & Pension Deptt. of Personnel and Training.