

**No.IWAI/FV/NW-1/18/3/2018**  
**PROJECT MANAGEMENT UNIT**  
**(Freight Villages Project)**  
**INLAND WATERWAYS AUTHORITY OF INDIA**  
**(Ministry of Shipping, Government of India)**  
**Head Office: A-13, Sector-1, Noida-201 301**

Freight Villages are being set up at Varanasi (Uttar Pradesh) and Sahibganj (Jharkhand) by Inland Waterways Authority of India (IWAI), a statutory body under the Ministry of Shipping, Government of India. A Project Management Unit (PMU) has been set up in the IWAI Head Office in Noida, Uttar Pradesh to assist IWAI in preparation, pre-appraisal activities and in execution of the said project. Project Implementation Units (PIU) are also being set up at the IWAI Offices at Varanasi & Sahibganj for field level management and monitoring of the Project activities. IWAI is desirous of engaging professionals in **PIU, Varanasi** as per details given below, on short term basis for the project period, initially for a period of one year, extendable for further period of the project as per requirement:

S.No.	Name of the Position	Place of Posting	Number of positions	Consolidated remuneration per month
1.	Lekhpal	PIU, Varanasi	01	Rs.30,000/-

2. Terms of Reference (ToR) for the above position are attached. The selected candidate shall be engaged purely on short-term contract basis for the delivery of services. The professional will be required to work on full-time basis and will not be permitted to take up any other assignment during the consultancy with the PIU. Selection will be made based on academic qualifications, merit and experience in the related field and working knowledge, preferably on similar projects.
3. The consolidated remuneration includes all taxes payable and no reimbursement will be made.
4. The curriculum vitae containing information with reference to each item of ToR, along with credentials in relation to the prescribed qualifications and experience, should be addressed to the Secretary-cum- Project Director, (FVP) and must reach in a sealed envelope at the abovementioned address by post or by hand on or before **30<sup>th</sup> June, 2019**.
5. IWAI reserves the right to accept or reject any or all applications and to cancel the applications under process at its discretion and the decision in this regard shall be final and binding.

  
(Col. Manish Pathak)  
Secretary-cum-Project Director (FVP)

### Terms of Reference for the position of Lekhpal

Sl. No.	Description	Requirement
<b>A</b>	<b>Position</b>	Lekhpal
<b>B</b>	<b>No of Positions</b>	01
<b>C</b>	<b>Educational Qualifications</b>	Must have passed Intermediate examination from a recognised Board /Institute.
<b>D</b>	<b>Work Experience</b>	<p>Officers, who held similar posts under the State/ Central Government prior to their retirement from service and possessing the following experience/expertise:</p> <ul style="list-style-type: none"> <li>• Experience in land acquisition, Rehabilitation and Resettlement Implementation.</li> <li>• Should be fully conversant with the latest “Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement Act” and should be aware of the procedures prescribed in the said Act.</li> <li>• Good understanding of land laws and legal documents.</li> <li>• Familiarity with state specific reforms/regulations/ amendments to the Land Acquisition in Uttar Pradesh.</li> <li>• Ability to read and interpret ‘Khasra’/Revenue maps with area measurements etc.</li> <li>• Conversant with land and property valuation.</li> <li>• Familiarity with the working of State Government &amp; Central Government.</li> <li>• Well acquainted with local bodies of the villages in the vicinity.</li> <li>• Good Communication Skills (in English, Hindi and local language).</li> </ul>
<b>E</b>	<b>Job Description</b>	<ul style="list-style-type: none"> <li>• Assist Land Acquisition Officer in day to day works related to land acquisition;</li> <li>• Maintenance of ‘Khasra’/ Revenue maps and registration documents as received from Revenue Department;</li> <li>• Survey of proposed land &amp; verification/ determination of land price/ valuation assessment etc;</li> <li>• Assist in legal process of acquiring land by following applicable law and rules;</li> <li>• Scrutiny and verification of all land related documents. Interaction with local intermediary, if any engaged;</li> <li>• Co-ordination with district administrations/ State Revenue Departments for obtaining requisite approvals for land acquisition and other land related activities;</li> <li>• Liaison with various Government departments viz. Revenue, Panchayats, Taluka/ sub division/ district level bodies for obtaining land use and other approvals.</li> <li>• Any other duties as may be assigned by the competent authority from time to time.</li> </ul>