

Project Management Unit
Capacity augmentation of the National Waterway-1 (Jal Marg Vikas)
INLAND WATERWAYS AUTHORITY OF INDIA
(Ministry of Shipping, Government of India)
Head Office : A-13, Sector – 1, Noida - 201301

Phone : 0120-2544004, Fax : 0120-2543976, website: www.iwai.nic.in

**Expression of Interest (EOI) from reputed contractors,
interior decorator, furniture manufacturers for setting up
of office facilities for PMU, IWAI at Noida.**

1. Inland Waterways Authority of India (IWAI) is a statutory body under Ministry of Shipping, Government of India. IWAI was set up in 1986 for regulation and development of inland waterways for the purposes of shipping and navigation. IWAI is primarily responsible for development, maintenance and regulation of Inland Water Transport (IWT) in the country and specifically National Waterways (NW).

2. World Bank has been requested to provide Technical Assistance and Investment Support for Capacity Augmentation of National Waterway-1 (Jal Marg Vikas). Jal Marg Vikas is focused on the capacity augmentation of navigational infrastructure of National Waterway-1 between Haldia and Allahabad. This shall be achieved by developing and improving the navigational infrastructure and maintaining necessary depth (3.0 meters) in the waterway in the river Ganga between Haldia and Allahabad. IWAI is the Implementing Agency (IA).

3. A Project Management Unit (PMU) is being set-up to initiate institutional arrangements for preparation and pre-appraisal activities pertaining to the project. The PMU is desirous to set up office at the second floor of the head office building of IWAI at A-13, Sector-1, Noida.

4. It is proposed to develop a newly built covered area of 17.35 meter x 17.15 meter available in the second floor of the existing IWAI office building by providing suitable facilities for office of the Project Management Unit. The space is having vitrified tile flooring and false ceiling with light fixtures and fans. Air-conditioning is provided through HVAC unit. Drawing of the available floor area is at Annex-1.

5. The scope of work includes providing partitions walls for making one room for Project Director with attached wash room, one room for Project Manager and two rooms for senior officers; 6-7 cabins for consultants/ domain specialists; work station for 8-10 executives and support staff; sitting place for multi tasking staff; pantry/kitchen with a dining room; store room; record room; cashier room; conference room for about 15 person with necessary audio-visual equipments; reception, furniture, etc. All rooms, cabins and work stations are to be furnished with good quality office furniture, curtains/blinds. Kitchen and dining room shall be fitted with necessary equipment, gadgets and furniture. Storage racks, filing system to be provided at appropriate places. Wiring for LAN, telephone, internal electrification as per the partition plan and wi-fi shall be provided. The scope of work includes designing, supply and execution and it is expected that interiors will be well decorated and shall be ready in all respect to move-in.

6. The estimated cost of all civil, electrical, plumbing, furnishing & interior work is Rs. 1.20 crore. Site may be visited and details may be seen in person on any working day during office hours.

7. The Project Director, Project Management Unit, IWAI, invites reputed, eligible and experienced firms (“Contractors”) to submit their interest to provide services for "setting up of office facilities for PMU, IWAI at Noida. Contractors interested in providing the Service should provide information demonstrating that they have the required qualifications, expertise and relevant experience to perform the Services. They should also submit tentative drawings indicating proposed partitions plan, furniture placements etc. The short listing criteria are:

- a) Contractor should be providing similar services for the past 5 years – copy of Certificate of Incorporation be submitted along with the EOI.
- b) Contractor should be have average annual financial turnover during last three years ending 31st March 2014 for Rs. 36 lakh – Declaration for last 3 years to be submitted
- c) Contractor should have completed minimum 3 such similar / related work of setting up of office facilities, interiors etc during the last 3 years – List of scope of work, date of commencement, date of completion, Client’s details to be submitted.
- d) Drawings submitted by them.
- e) Contractors should not have been ‘blacklisted’ by any of his existing/past clients, especially any Government Department/organizations, in the last 5 years for defective/deficient service.

8. Instructions for submission of Expression of Interest (EOI application) and criteria for shortlisting and selection:

- a) Complete name of firm, date of establishment and type of organization whether individual, proprietorship, partnership, private limited company, public limited company etc. alongwith copy of incorporation of firm
- b) Exact and complete corporate/registered/home/office address, business address, telephone numbers, fax numbers, E-mail and cable address.
- c) If present firm is the successor to or outgrowth of one or more predecessor firms, fresh name(s) of former entity (ties) and year(s) of their original establishment with details in aforesaid manner. Information is to be furnished by sole applicant or members of JV individually.
- d) List of persons who may be contacted by this Office.
- e) Indicate financial figures/turnover from similar works / business for past 3 (three) financial years.
- f) List of similar works during past three years with scope of work, date of commencement, date of completion, Client’s details, credentials, cost of completed works.
- g) The Application and all related correspondence and documents should be written in the English language. Supporting documents and printed literature furnished by Applicant with the Application may be in any other language provided that they

are accompanied with translations in the English language. Supporting materials, which are not translated into English, may not be considered. For the purpose of interpretation and evaluation of the Application, the English language translation shall prevail.

- h) The Application alongwith the drawings and other details shall be basis of drawing up a shortlist of eligible Contractors who will be invited to present their proposal for services required. Time schedule for completion of work is about 45 days after award of work. Based on the proposals, decision will be taken to split the work in two or more contracts to expedite the completion. Thereafter, these further shortlisted contractors will be required to submit tenders in the prescribed formats.
 - i) A firm will be selected in accordance with the Quality and Cost Based Selection method.
 - j) Accomplished Expression of Interest (Application) alongwith all documents in support of qualification information must be delivered in a written form to the address mentioned above (in person, or by post) by 7 October 2014 by 1400 hours (IST) and it shall be clearly marked “Expression of Interest (EOI)” for “setting up of office facilities for PMU, IWAI at Noida”.
 - k) The Applicant shall provide all the information sought under this Qualification Document. PMU, IWAI would evaluate only those Applications that are received in the required format and complete in all respects. Incomplete and/or conditional Applications shall be liable to rejection.
9. IWAI reserves the right to reject any Applications, without assigning any reasons thereof.

(Project Director)

Note : Annex- 1 is in the last page

