

NOTICE INVITING QUOTATION

Sealed NIQ is invited from the reputed firms for supply of Desktop computer, Printer & UPS at IWAI, Kolkata office. The sealed NIQ should reach at Kolkata office latest by 18.08.2012 at 1500 hrs. as per the B.O.Q. enclosed herewith & on the following terms and conditions.

TERMS & CONDITIONS :-

1. The bidder shall be an authorized dealer/distributor of the brand wherever prescribed.
2. The price may be quoted including all the costs such as labour, taxes, material, transportation to place of supply (IWAI, Garden Reach Road, Kolkata-43) etc. as applicable. No other extra charges will be entertained.
3. The above materials shall be supplied within 15 (Fifteen) days from the date of receipt of the supply order.
4. The quotation duly quoted rated both in figures and word should be submitted in sealed over duly inserted in the envelop Quotation subject, Quotation No., & Date any correction/amendment/overwriting exist in the rates that should be authenticated by putting full signature.
5. 90% payment will be made by cheque within 15 (Fifteen) days from the date of successful completion and certification of the bill by the office concerned after deducting the statutory dues.

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6. 10% of the total Tax Invoice amount will be deducted and retained as security deposit which will be released after guarantee period as per the company of the product.
7. The Guarantee period as per the company of the product shall be indicated in the offer. In case of non-branded items, the guarantee period shall be minimum 06 months for the date of supply.
8. In case of delay in completion of work liquidity damage @ 1% per two days subject to a maximum of 5% will be charged.

Encl:- As stated.

(S.V.K. Reddy)
DIRECTOR

B.O.Q. SUPPLY OF DESKTOP COMPUTERS, PRINTER & UPS

Sl.No	Description	Make	Require	Price Per Unit	Value Amount.
01	<p><u>DESKTOP</u> <u>HP Omni Series 200-5330IN All-In-One Desktop Computer</u></p> <ul style="list-style-type: none"> • Operating System Windows 7 Home Basis • Processor Intel Core-i3 550 Processor (3.2GHz) • Intel HD Graphic • 2GB DDR RAM • 500 GB Hard Disk • 21.5 Inch LED Display (1920x1080 Pixel) • Windows 7 Home Basic Operating System • Super Multi SATA Drive Double Layer Supporting Lightscribe Technology • 6-in-1 memory card reader • Stereo Speakers, Stereo Sound • Connectivity Wi-Fi Gigabit LAN, Bluetooth • Ports/Connector HDMI, IEEE 1394, 2x Stereo Headphone, USB 2.0 x 9, Stereo Microphone • USB Keyboard & Optical Mouse • Dimensions 429x545x65mm 	HP	02		
02	<p><u>PRINTER</u> <u>HP LASERJET P1007</u></p>	HP	02		
03	UPS 600 VA	APC	02		
04	Total Rs.				
05	Installation charges				
06	Grand Total Rs.				

(Rupees :)

(SIGNATURE OF THE FIRM)

DIRECTOR

