



Project Management Unit  
Capacity Augmentation of National Waterway-1 Project  
(Jal Marg Vikas)

INLAND WATERWAYS AUTHORITY OF INDIA  
(Ministry of Shipping, Govt. of India)

Head Office : A-13, Sector – 1, Noida - 201 301  
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**Notice Inviting - Expression of Interest**

**Consultancy for Communication Needs Assessment Study  
for Capacity Augmentation of National Waterways-I.**

The Project Director, Project Management Unit, IWAI, invites eligible consulting firms (“Consultants”) to submit their interest to provide Consultancy services for “Communication Needs Assessment Study for Capacity Augmentation of National Waterways-I”. as per terms of reference mentioned in the EOI documents. .

Detailed TOR , deliverables are provided EOI documents, and are available for examination at the address given below and as per the following schedule:

Sl.no	Description	Dates
1	EOI / NIT no	IWAI / WB / NW-1/ 11/ 3 (8) / 2016
	Document Sale Commencement date & Time	11.08.2016 ( 10.00 hrs)
	Source of EOI / NIT	Head Office
	Contract Classification	Open Tender
	Pre-Bid Conference Date	19.08.2016 ( 11.00 hrs)
	Last date & Time for EOI Submission	21.09.2016 ( 15.00 hrs)
	EOI Opening Date	21.09.2016 (15.30 hrs)
	Cost of Tender Document in INR ( US Dollars)	nil
	Bid Security in INR ( US Dollars )	nil
2	<b>Eligibility of Consultants / Bidders</b>	
2.1	Consultants interested in providing the Service should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. The short listing criteria are:  a) Consultant should have been engaged in conducting similar activities for the past 3 years – copy of Certificate of Incorporation to be submitted along with the EOI.	

	<p>b) Consultant should have a minimum financial turnover of INR 50 lakh during any of the last 5 years – CA certified declaration for last 5 years to be submitted along with the EOI.</p> <p>c) Consultant should have completed 2 such studies of similar / related work during the last 3 years – List of scope of work, date of commencement, date of completion, client’s details to be submitted. Similar/related works may include:</p> <ul style="list-style-type: none"> <li>i) A Communication Needs Assessment Study undertaken to gauge how a project is perceived by stakeholders.</li> <li>ii) Stakeholder Perception Analysis</li> </ul> <p>d) Consultant should be having a minimum of 25 employees on their payroll – declaration to be submitted.</p>
2.2	<p>The Consultant shall enclose with its EOI , to be submitted as per the format at Annexure-II , complete with its Annexes, the following:</p> <ul style="list-style-type: none"> <li>(a) Certificate(s) confirming that the Organisational details</li> <li>(b) Certificate(s) from its statutory auditors specifying Financial Turn Over</li> <li>(c) Certificate(s) confirming that the Consultant has Completed similar works.</li> </ul>
2.3	<p>Any entity which has been barred by the Central/ State Government, or any entity controlled by it, from participating in any project, and the bar subsists as on the EOI submission Date, would not be eligible to submit a EOI , either individually or as member of a Consortium. Further, if any entity, which has been barred or sanctioned or can be barred or sanctioned by the World Bank, under its Guidelines for Procurement of Goods, Works and Non-Consulting Services, or the World Bank Group Anti-Corruption policies and sanctions procedures, then, such entity would not be eligible to submit a Bid, either individually or as member of a Consortium.</p>
2.4	<p>A Consultant including any Consortium Member or Associate should, in the last 3 (three) years, have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder, Consortium Member or Associate or the said penalty has been accepted by the Bidder, Consortium Member or Associate, as the case may be, nor has been expelled from any project or contract by any public entity nor have had any contract terminated by any public entity for breach by such Bidder, Consortium Member or Associate.</p>
2.5	<p>No change in the composition of the Consortium is allowed subsequent to the submission of the EOI during the Process.</p>
2.6	<p>The following conditions shall be adhered to while submitting EOI :</p> <ul style="list-style-type: none"> <li>(a) Consultant should attach clearly marked and referenced continuation sheets in the event that the space provided in the prescribed forms in the Annexes is insufficient.</li> <li>(b) information supplied by a Consultant (or other constituent Member if the Bidder is a Consortium) must apply to the Bidder, Member or Associate named in the EOI and not, unless specifically requested, to other associated companies or firms;</li> </ul>

	<p>(c) the Bidders should demonstrate their capabilities in accordance TOR.</p> <p>(d) in case the Bidder is a Consortium, each Member should substantially satisfy requirements to the extent specified herein.</p>
2.7	Financial year shall, for the purposes of a Bid hereunder, means the Accounting Year followed by the Bidder in the course of its normal business
3.0	<p>A complete set of EOI / Bidding Documents may be DOWN LOADED by any interested Bidder from our e-Tender Site.</p> <p>For logging on to the e-Tender Site, the Bidder would require User ID and Password which can be obtained by submitting a questionnaire available at our e-Tender Site as well as at (www.IWAI.NIC.IN )</p> <p>Note: No hard copy of EOI / Bidding Documents shall be issued.</p>
4.0	<p>Issuance or downloading of Bidding Documents to any Bidder shall not construe that such Bidder is considered to be qualified.</p> <p>EOI shall be submitted in hard copies and will be opened at the address given below in the presence of Bidder's representatives who choose to attend the Opening.</p>
5.0	Transfer of Documents downloaded by one intending Bidder to another is not permissible
6.0	IWAI reserves the right to reject any or all EOI's or cancel / withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.
7.0	<p><b>Address for communication:</b></p> <p><b>Project Director ( JMV )</b>  <b>Inland Waterways Authority of India,</b>  <b>A – 13, Sector – 1,</b>  <b>Noida – 201301, Uttar Pradesh – INDIA</b>  <b>Telephone No. : (91) 0120-2544004</b>  <b>Fax No. : (91) 0120-2543976</b>  <b>Email. : <a href="mailto:vc.iwai@nic.in">vc.iwai@nic.in</a> ; <a href="mailto:iwaipmuskp@gmail.com">iwaipmuskp@gmail.com</a></b></p>