

Project Management Unit
[World Bank Assisted Project for Capacity Augmentation of National Waterway-1]
Inland Waterways Authority of India
(Ministry of Shipping, Government of India)
A-13, Sector-1, Noida-201 301
Tel: 0120-2424536; Fax: 0120-2543976; Website: www.iwai.nic.in

No.IWAI/WB/NW-1/4/6(1)/2014

Date: 01.03.2016

TENDER ENQUIRY FOR SUPPLY OF MS OFFICE

Sealed quotations are invited from reputed Manufacturers/Authorized Dealers or Agents for the supply, delivery and installation of 8 (eight) MS Office, as per the details given below, in the Project Management Unit, Inland Waterways Authority of India, A-13, Sector-1, Noida.

Sl.No.	Item	Quantity reqd.
1.	MS Office Home and Business 2013	07 Nos.
2	MS Office Professional OLP ESD License 2013	01 Nos.

Terms and Conditions:

1. Financial bid should be in the format annexed
2. Period of supply and installation shall be within three days from the date of issue of supply order.
3. Payment will be made after satisfactory installation.
4. The sealed quotation is to be sent to the Project Director, Jal Marg Vikas Project, Inland Waterways Authority of India, A-13, Sector-1, Noida. The last date and time for receipt of quotations is 15th March, 2016 at 1500 hrs. The quotations will be opened at 1530 hrs on the same day.
5. Price quoted should be inclusive of all taxes, freights and other charges. Sales Tax, VAT etc. if any, should be indicated separately.
6. The Project Director (JMVP) reserves the right to accept or reject any or all quotations without assigning any reason. No representation in this regard will be entertained.
7. Validity of the bid will be 30 days.
8. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.
9. The Quotations would be evaluated separately for each item, if needed.

Project Director

FINANCIAL BID

Sl.No.	Description	Quantity required	Unit price	Total price	Taxes, freight etc, if any	Total Amount
1	MS Office Home and Business 2013	07				
2	MS Office Professional OLP ESD License 2013	01				

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs.(amount in figures) (Rs. amount in words) within the period specified in the Invitation for Quotations.

We also confirm that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices (as defined in the prevailing World Bank's sanctions procedures) in competing for or in performing the Contract.

Signature of the vendor/firm

Date :

Seal: