



भारत सरकार

GOVT. OF INDIA

पत्तन, पोत परिवहन और जलमार्ग मंत्रालय

Ministry of Ports, Shipping & Waterways

भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

INLAND WATERWAYS AUTHORITY OF INDIA

Pandu Port Complex, Pandu, Guwahati – 781 012, Assam

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No. IWAI/3(NW-16)/Scheme/2022-23

Dated: 3<sup>rd</sup> November 2022

## NOTICE INVITING QUOTATIONS FOR EMPANELMENT OF AGENCIES FOR HIRING OF MECHANIZED BOAT ON NEED BASIS

Sealed Quotations are invited for empanelment of Agencies for supplying mechanized boat with manpower on hire and Time (Hr.) basis in sealed envelope, as per the requirement mentioned below in the schedule for IWAI, S.O.- Badarpur (Assam).

Sl. No.	Category of boat	No. of boat(s) required
A	Mechanized boat with Pilot and Dandi	As per requirement of this office

2. The Quotation shall include: -

- The amount may be quoted in both words and figures as per Annexure-A.
- The amount may be quoted excluding GST.
- The firm has to submit documentary evidence of current copy of Registration Certificate of the firm, PAN, GSTN certificate.
- Copy documentary evidence of providing boats to Govt. Deptts./PSUs.

3. The terms and conditions for hiring of Boat will be as per Annexure-B.

4. The sealed quotations in original should reach this office latest by 14-11-2022 at 15:00 hrs and will be opened on the same day at 15:30 hrs. No quotation will be accepted after the last date and time of submission of quotation.

5. Date of Issue of Notice Inviting Quotation : 03-11-2022  
 Last date of submission of Notice Inviting Quotation : 14-11-2022 up to 15:00 hrs  
 Date of Opening of Quotations : 14-11-2022 at 15:30 hrs.

The prescribed document inviting quotations and the relevant terms and conditions can be downloaded from the official website of IWAI ([www.iwai.nic.in](http://www.iwai.nic.in)) or can be obtained from the **Regional Office, Inland Waterways Authority of India, Pandu Terminal, Pandu, Guwahati 781 012**. The interested agencies should submit their quotations in the prescribed format for Financial Bid (Annexure 'A') strictly following the Terms and conditions (Annexure 'B') after signing each and every paper along with the seal/stamp of the Agency in sealed envelope super scribing it as "**Quotation for Empanelment of Agencies for hiring of Mechanized Boat**" and shall be submitted in the office of the **Director, Inland Waterways Authority of India, Pandu Terminal, Pandu, Guwahati - 781 012** before closing date and time as mentioned above. Quotations received after the closing date & time shall not be considered.

The **Quotations will be opened on 14-11-2022 at 3:30 PM** in the presence of the Tender Committee in the office of the Director, Inland Waterways Authority of India, Pandu Terminal, Pandu, Guwahati - 781012.

The Authority reserve the right to postpone and/or extend the date of receipt/opening of quotations or to withdraw the same, without assigning any reason thereof.

  
**DIRECTOR**

Encl: As stated above.

Copy to: Office Notice Board



**FINANCIAL BID**

(a) Name, Address, Telephone No. & E-mail Address of the Service Provider:

(b) Name of the Proprietor/Partner(s)/Director(s):

(c) Mandatory details to be enclosed for qualifying for the bid:

- (i) Copy of Registration Certificate of the Agency
- (ii) Copy of Valid PAN card
- (iii) Copy of Copy of Valid GST registration Certificate
- (iv) Copy documentary evidence of providing boats to Govt. Deptts./PSUs
- (v) Bank details including RTGS number along with photo copy of cancelled cheque

(c) Rate (in Rs.) per mechanized boat to be used as and when required:

1. NW - 16 duty rates:

Category of Boat	Hire Charges per day (Duty for 12 hrs.)	Additional Rate for running the boat per Hour
<b>Mechanized boat with Pilot and Dandi</b>		

The rates quoted should be inclusive of all the taxes except GST which shall be paid separately.

Signature  
Name of Authorized Signatory  
Seal/Stamp

Date:

Place:



**TERMS & CONDITIONS**

1. The Tenderer should be a registered firm/ Company.
2. The Tenderer should have a valid PAN and should attach a copy of the same.
3. The Tenderer should submit an undertaking that he/she or his/her firm has not been blacklisted by any Govt. Department / Organization as on date of submission of the Bid.
4. The Agency shall provide the name and contact details of the Pilot & Dandi during their deployment. The Agency shall also ensure that the Pilot & Dandi do not have any police record/ criminal case against them.
5. The boats should be fit for hiring out to other agencies.
6. All boats should be fit and well maintained both from inside and outside. IWAI will not be responsible for failure in running and road condition.
7. The desired boat(s) must be provided as and when requested by the Authority.
8. The boat(s) should be made available on all days including Saturday, Sundays and holidays as per actual requirement.
9. The boat should be equipped with sufficient quantity of fuel during the duty period.
10. The boats should be properly and comprehensively insured and should carry all the necessary documents from the Regional Authorities or any other concerned authority. The loss or damages or legal expenses, if any, on this account shall be borne by the Tenderer.
11. No payment shall be made in case the boat does not report for duty on any day(s) after being requisitioned by this Office. In addition a penalty of Rs. 500/- per day shall be levied if any boat/agency fails to meet the above conditions on any day.
12. The agency should have atleast one year of experience of providing boats to Govt. Departments / PSUs.
13. The Pilot & Dandi should be well conversant with NW-16.
14. All the Pilot & Dandi should have well presentable appearance and should attend duty in uniform.
15. The Pilot & Dandi deployed should carry a mobile set. Mobile charges will not be borne by this Office.
16. Berthing and Toll charges shall be reimbursed on actual basis. Any other charges like repair/maintenance of boat, overtime, fooding and lodging of the crew will have to be borne by the Tenderer/Agency.
17. There is no guarantee towards hiring of any specific boat or for any specific period. The Tenderer shall provide as many boats as required by this Office and for any specific period as the case may be.
18. The contract will initially be for one year period which may be extended for further one year period on satisfactory services rendered.
19. All expenses relating to salary and allowances of the crew, overtime payment, maintenance of boat, charges of fuel oil or any other expenditure related to the boat and the crew will be borne by the service provider.
20. In case of any breakdown of boat, mileage from repair facility to the point of breakdown would not be paid.
21. All the taxes will be deemed to be included in the quoted rates except GST, which shall be shown by the selected agency in the bills/invoices separately, and will paid in accordance with the prevailing rates.
22. The validity of the Financial bid shall be 90 days from date of opening of Quotation.

23. Duty hours for a boat will be 12 hours in a day out station duty beyond that proportionate rate per duty hour shall be paid.
24. The night halt charges during out station duty shall be paid @Rs.500/- per night stay.
25. Bill has to be submit on end of the month of journey performed.
26. No other charges shall be paid except charges mentioned in Duty Rates and as terms and conditions Sl.No.27 & 28.

### **Payment Terms**

1. Amount payable for hiring of any boat shall be on daily hire charge basis and running charges shall be paid on per hour basis from the reporting point to the relieving point.
2. Bills shall have to be submitted on monthly basis along with original log sheets duly certified by the officer using the boat and requisition slip by concerned officer.
3. Payment shall be released within 30 days of submission of the bill subject to verification and certification of user.
4. Due payment will be released to the agency through RTGS only after deduction of statutory taxes and charges as applicable.

  
**DIRECTOR**