



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण

(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Ports, Shipping and Waterways, Govt. of India)



SAGARMALA
PORT-LED PROSPERITY

Address: Sub-Office, 402, 4th Floor, S-8/107, Varanasi Trade Centre, Maqbool Alam Road, Khajuri, Varanasi, Pin-221002., Email ID- vnsiwai@iwai.gov.in

F.N.-3-IWAI/VNS/TECH(119)/Office Building/2024/249

Dated: 26.07.2024

NOTICE INVITING QUOTATION

Sub: NIQ for shifting of office furniture & fixtures from existing premises at Varanasi Trade Centre Khajuri to BSNL Residential Quarters at Sanjay Nagar Colony - reg.

Inland waterways authority of India (IWAI), Varanasi, invites quotations from experienced agencies of reputed firm/company for shifting of office furniture & fixtures from existing premises at Varanasi Trade Centre Khajuri to BSNL Residential Quarters at Sanjay Nagar Colony as per the enclosed BOQ as at **Annexure - 1**.

The terms and conditions are as under:-

1. The price may be quoted including cost of packing of office documents, furniture, electrical / sanitary fittings (as at **Annexure - 2**) and shifting / transporting the same from the existing office space located at 4th floor of Varanasi Trade Centre, Khajuri to our new premises at Sanjay Nagar Colony (Ground & 1st Floor) as per the specifications on BoQ (**Annexure-1**). No other extra charges will be entertained in any manner.
2. The entire items such as documents, furniture and electrical fittings etc. shall be shifted carefully and no damages / loses shall be occurred while handling / loading / unloading or transportation of the same one location to another.
3. Each item as listed as at **Annexure - 2** shall be placed properly / carefully at new location as and where directed by the EIC.
4. The work shall be completed within 7 (Seven) days from the date of issue of work order.
5. The firm should also require submit self-certified copy of PAN Card, GST registration certificate of the firm and Aadhaar Card of the authorized person along with Annexure - I in a sealed cover.
6. The payment will be made by RTGS within fifteen days from date of receipt of the bill and duly certification of the bill by the officer concerned after deducting the statutory dues if any.
7. In case of delay in completion of work, liquidated damage 1% per week subject to a maximum of 10% will be charged.

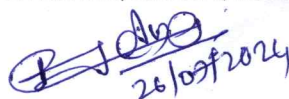
The bidders should submit the quotation in the prescribed BoQ as per **Annexure - 1**. The sealed quotation should reach to IWAI, Sub office, 402, 4th Floor, S-8/107, Varanasi Trade Centre, Maqbool Alam Road, Khajuri, Varanasi, Pin-221 002 latest by 29.07.2024 at 15:00 hrs any delay in receipt of quotation what so ever will not be entertained. The received quotation will be opened on the same day at 15:30 hrs. IWAI reserves the right for accepting or rejecting any or all the quotations without assigning any reason. The details are also available at our website :- 'www.iwai.nic.in'

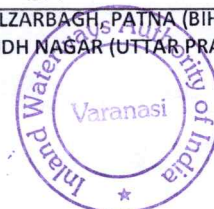
Encl.: As above.


Officer -In- Charge

Copy to: The Notice boards of RO, Patna & Sub-office, IWAI, Varanasi.

REGIONAL OFFICE: IWT TERMINAL, GAIGHAT, GULZARBAGH, PATNA (BIHAR)-800007
HEAD OFFICE: A 13, SECTOR-1, NOIDA - GAUTAM BUDH NAGAR (UTTAR PRADESH) PIN-201301


26/07/2024



BILL OF QUANTITY

Name of work: NIQ for shifting of office furniture & fixtures from existing premises at Varanasi Trade Centre Khajuri to BSNL Residential Quarters at Sanjay Nagar Colony.

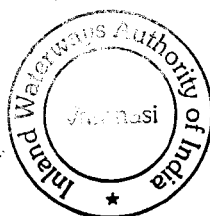
| Sl. No. | Item Description | Quantity | Rate | Amount (Rs.) |
|--|---|----------|-------|--------------|
| 1. | Dismantling AC and stabilizers (15 Nos.)/Electric fittings / sanitary fittings etc. (i.e, Plug/Extension, Bulb, Tube lights / EWC / Flush tank / taps / wire & cables / wash basins etc.) and re-fixing of the same at new location as and where directed by E-I-C. | 1 Job | | |
| 2. | Packing and Shifting of all furniture & fixtures excluding partition works / fixed stands / tables such as Office Tables / Computers/Chairs/ACs/ Almirah/ Paper Files / documents etc., carefully from existing office at 4 th Floor, Varanasi Trade Centre, M A Road, Khajuri to Sanjay Nagar & MMT Ramnagar as per the directives of E-I-C, including cost of transportation, labour charges for loading / unloading, stacking / fixing in position etc. complete. | | | |
| | Cost of Transportation | 10 trips | | |
| | Labour Charges for packing, shifting / loading / unloading etc. (05 labours x 05 days) | 25 Nos. | | |
| 3. | Providing of essential electrical fittings / sanitary fittings for 6 bathrooms (excluding EWC / Flush tank/wash basins /kitchen sink) to develop proper electricity and sanitary provisions in new office area at Sanjay Nagar Colony. The rate shall include the cost of electrical conduits, wires / cables / angle cock, long body / short body taps / drainage pipes, nuts / bolts, screws and hire charges for tools / machineries etc. complete. | LS | | |
| 4. | Providing of labours for setting up of essential conveniences to new office at Sanjay Nagar Colony | | | |
| | 1 No. Carpenter & 1 No. helper for 5 days | 10 Nos. | | |
| | 1 No. Electrician & 1 No. Helper for 5 days | 10 Nos. | | |
| | 1 No. Pumber & 1 No. Helper for 5 days | 10 Nos. | | |
| Total amount ., Rs.: | | | | |
| Add: GST @%., : | | | | |
| Total Amount including GST., Rs.: | | | | |

Authorized Signatory with date:

Name :

Name & Address of the Firm:

Office Seal



List of items to be shifted to Sanjay Nagar Colony / MMT Ramnagar

| Sl. No. | Item Description | Quantity (in Nos.) |
|---------|--|--------------------|
| 1. | Air Conditioners | 15.00 |
| 2. | Stabilizers | 15.00 |
| 3. | Computers (with CPU – 3 Nos.) / Desktop (inbuilt CPU – 12.00 Nos.) | 15.00 |
| 4. | Printers | 7.00 |
| 5. | UPS | 12.00 |
| 6. | Plotters | 2.00 |
| 7. | LCD Television | 1.00 |
| 8. | Office Tables | 13.00 |
| 9. | Side Table | 17.00 |
| 10. | Conference Table | 1.00 |
| 11. | Reception Table | 1.00 |
| 12. | File Rack | 1.00 |
| 13. | Almirah – Big | 5.00 |
| 14. | Almirah - Small | 3.00 |
| 15. | Book shelf – Big | 1.00 |
| 16. | Book shelf - Small | 1.00 |
| 17. | Office Chairs | 62.00 |
| 18. | Sofa Set (3 + 1 + 1) | 1.00 |
| 19. | Sofa (2 seater) | 2.00 |
| 20. | Metal Seater (3 seater) | 1.00 |
| 21. | Ceiling Fan | 16.00 |
| 22. | Wall mount Fan | 2.00 |
| 23. | Exhaust Fans | 6.00 |
| 24. | European Water Closet with Flush tanks | 6.00 |
| 25. | Wash Basin / kitchen sink | 6.00 |
| 26. | Telephones | 10.00 |
| 27. | Toughened glasses uses as table top | 8.00 |
| 28. | Mirrors | 5.00 |
| 29. | Wall clocks (Digital clock – 3.00 nos. / Analog clock – 5.00 nos.) | 8.00 |
| 30. | Office files / documents / library books | As per actual |
| 31. | Switch Boards / Plug points / bulbs / tubes | As per actual |
| 32. | Miscellaneous store / stationery items like papers, note sheet, files, pen, pen holders and photo frames / pictures etc. | As per actual |

[Signature]
26/09/2024
TA, WAF, VNS.

