

INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Shipping, Govt. of India)

A-13, SECTOR-1, NOIDA- 201 301 (U.P)

NOTICE INVITING TENDER

TENDER NO.: IWAI/11013/01/2023-Admin

Online bids are invited by the Secretary IWAI from the eligible financially sound companies/firms/agencies as per details given below:-

1	Name of work	TENDER FOR HIRING OF VEHICLES ON MONTHLY BASIS AT IWAI, HEAD OFFICE, NOIDA
2	Downloading of tenders	23.05.2023 at 18:00 hours
3	Last date of submission of tender	14.06. 2023 at 15:00 hours
	Bid opening date	15.06.2023 at 15:00 hours
	Cost of Tender Document	Rs.1,500/- + 18 % GST /- i.e. Rs.1,500/- + Rs.270/- = Rs.1,770/ (Rs. One Thousand Seven Hundred Seventy Only) However, Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or Start-ups as recognized by Department for Promotion of Industrial and Internal Trade (DPIIT)are exempt from submitting the tender fee / cost of tender document, on submission of documents to the extent as per the Government of India notifications. Tender fee amount as mentioned above shall be deposited to IWAI Fund through RTGS / NEFT in the following account: i) Name of bank account: IWAI FUND ii) Bank name and Address: Union Bank of India, Sector-15, Naya Bans, Noida 201301 iii) Bank account Number: 513202050000007 iv) IFSC: UBIN0551325
4	Earnest Money Deposit:	INR1,23,600/- (2% of estimated cost) However, Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or Start-ups as recognized by Department for Promotion of Industrial and Internal Trade (DPIIT)are exempt from submitting the EMD, on submission of documents to the extent as per the Government of India notifications.

		Tender fee amount as mentioned above shall be deposited to IWAI Fund through RTGS / NEFT in the following account: ii) Name of bank account: IWAI FUND ii) Bank name and Address: Union Bank of India, Sector-15, Naya Bans, Noida 201301 iii) Bank account Number: 513202050000007 iv) IFSC: UBIN0551325
5	Performance Bank Guarantee (PBG) to be submitted by successful bidders after the issuance of LoA	5% of quoted amount, as per OM No. F. 9/4/2023/-PPD dated 03.04.2023 12.11.2020 & 30.12.2021 of Department of Expenditure, Procurement Policy Division, GOI

- i. The tender document can be downloaded from the IWAI web site "www.iwai.nic.in" and CPP Portal Website <http://eprocure.gov.in/epublish/app>.
- ii. The cost of tender documents / EMD as mentioned above should be submitted in the form of RTGS in favour of "IWAI FUND" payable at New Delhi/ Noida of any Nationalized/ Schedule bank. Copy of RTGS concerned by bank to be deposited to the authority prior to Bid Opening date & time.
- iii. A signed declaration stating that no alteration has been made in any form in the downloaded tender document is to be enclosed with the tender by the bidder.
- iv. Tenderer/Contractor are advised to follow the instructions provided in the Instructions to the Contractors/Tender for the e-submission of the bids online through the Central Public Procurement Portal fore-procurement at <http://eprocure.gov.in/eprocure/app>.
- v. **Clarifications:**
Written Clarification/Query if any on the Tender Document shall be obtained from the following address:
The Assistant Secretary
Inland Waterways Authority of India
A-13, Sector – 1,
Noida-201301
Tel: (0120) 2474050
Email id: nsingh@iwai.gov.in
Website: www.iwai.nic.in
- vi. IWAI reserves the right to accept or reject any or all Tenders without signing any reason and no correspondence shall be entertained in this regard.

Reference No. IWAI/HQ/Admin/2023/1

Tender for Hiring of Vehicles

Inland Waterways Authority of India (IWAI) is a statutory body under Ministry of Shipping, Government of India.

Online bids are invited from financially sound companies/firms/agencies, meeting the technical qualifications given in para 1 of this notice, for providing services of hired vehicles, with Driver/Chauffer, on monthly basis and on daily basis separately, as described below, for meeting official transport needs of IWAI.

1. Details of Requirement

(a) Category 'A' (AC)

- (i) **Power on Wheels > 65 KW (Petrol/Diesel)**. Maruti Suzuki Ciaz, Honda City, Maruti Suzuki Ertiga, Hyundai Verna, Toyota Innova-Crysta or vehicle of similar specification - **07 vehicle**.
- (ii) **Power on Wheels > 48 KW (Petrol)**. Maruti Dezire, Honda Amaze, Hyundai Aura or vehicle of similar specification - **03 vehicle**.

(Note*): Vehicles, as required, in each category are mentioned above. However, number of vehicles may vary depending on requirement. Vehicles will be hired with chauffer on a monthly basis. The entire maintenance and running cost (not limited to repair and maintenance, fuel cost, insurance, etc.) will be borne by the bidder/ operator and he would be paid on **monthly fixed amount up to 2500 km**. Beyond above extra payment will be considered on a kilometer basis. The vehicles, with Chauffer, will remain at the disposal of IWAI for use on any working/non-working day with a provision for at least one weekly off. The Chauffer will be required to perform his duties for the entire day, which would normally be **up to 10 (ten) hours**. However, if the vehicles are deployed beyond 10 hours, an extra charge on the quoted rates shall be payable. The requirement of vehicles may change from time to time. The bidder should be ready to accommodate the request of IWAI regarding increase in number of vehicles at short notice.

(b) Category 'B' (AC): For Daily Hiring on Need Basis

- (i) Under this category, sometimes vehicles like Toyota Innova-Crysta, Maruti Suzuki Ciaz, Honda City, Tata Harrier, Maruti D zire etc., with drivers/chauffeurs, will be **hired on full day/half day basis for special**

requirements. The bidder/ operator will be paid charges on full day (10 hours 80 km) or half day (5 hours 40 km), as the case may be. For any day if the vehicles run beyond 10 hours, an extra charge at the quoted rates shall be payable.

(ii) Vehicle shall be made available at desired location within short notice

2. **Technical Bid Qualification Criteria for the Bidders:** The bidder to be eligible for technical qualification **MUST** satisfy the following conditions/qualifications. In support of this, he should submit documentary proof along with the Technical Bid. **Bidders not fulfilling any of these conditions/requirements will be considered as “technically not qualified” and their bids will not be considered further and their Price Bids will not be opened.**

(a) The Bidder should be registered as company/firm/agency for providing services of hired vehicles having its head office/ sub-office in Delhi/NCR. **The firm should be registered for minimum 10 years till date** and should have Corporate Identity Number (CIN). The company should be ISO certified & reputed, experience & financially sound.

(b) A copy of the partnership agreement, or General Power of Attorney duly attested by a Notary Public, should be furnished on stamped paper duly sworn or affirmed by all the partners admitting execution of the partnership agreement or the General Power of Attorney. The attested copy of the certificate of registration of such firm should also be furnished along with the tender. The said documents are to be scanned and uploaded with Bid documents.

(c) The bidder should have had a minimum annual turnover (billing amount) of **Rs. One crore** each year during last three financial years. A copy of turn over statement duly certified by the Chartered Accountant is to be furnished with the tender documents and copy of Income Tax Return for the last three financial years, i.e 2019-20, 2020-2021 and 2021-2022 should also be submitted. The said documents are to be scanned and uploaded with Bid documents. However, in case of bidder is seeking exemption/relaxation, the supporting documents to prove his eligibility for exemption by the bidder subject to their meeting of quality and technical specification as per OM No. F.20/2/2014-PPD (Pt.) dated 20.09.2016.

(e) The bidder should have a **minimum fleet of 10 vehicles** and at least equal number of Chauffeur for deployment with his fleet of vehicles. Bidder is **required to submit copies of Registration Certificate of such vehicles owned by him in own name/firm** for use as public transport and who have telephone connections available at their Premises / Garage / Stands from where such vehicles are to be operated and can be requisitioned by IWAI **along with** satisfactory performance certificate.

- (f) The date of purchase of vehicle provided should not be earlier than June, 2021 model (BS-6) and should not have run for more than 25000 kms (Service records through authorized service agency to be provided) and should be in good running condition.
- (g) In case, the bidder on award of contract is willing to provide brand new vehicles of current year then a grace period of 45 days shall be given to the bidder.
- (h) The bidder must attach proof of successful and satisfactory completion of contracts/works and certificate should be from prominent organization (Govt. organization/ Bank Reputed Private Firms).
- (i) Bidder should submit **a list of Government/statutory body/Autonomous body clients** to whom he is providing/has provided such Taxi Services/ hiring of vehicles on regular basis for at least three (03) years during the course of last 10 years. The satisfactory performance certificate has to be submitted. Proof of at least one contract relating to supplying of vehicle services to Ministries/ Departments of Central Government/ State Government, PSUs, Nationalized Banks along with attested copies of the supply order should be furnished. The said documents are to be scanned and uploaded with Bid documents. However, in case of bidder is seeking exemption/relaxation, the supporting documents to prove his eligibility for exemption by the bidder, subject to their meeting of quality and technical specification as per OM No. F.20/2/2014-PPD (Pt.) dated 20.09.2016.
- (j) He should not have been 'blacklisted' by any of his existing/past clients, especially any Government Department/organizations, in the last **10** years for defective/deficient service or any such reason related to providing vehicle service/ provided by him. **He shall submit a declaration to this effect given in the technical bid format.**
- (k) The service providers should have their own Bank Account. The certified copy of the account maintained for the last three years issued by the Bank shall be scanned and uploaded with Bid documents.
- (l) Self-attested copy of the PAN card of the bidding firms shall be scanned and uploaded with the Bid document.
- (m) The bidder (not individual) should be registered with Service Tax Departments. Certified copy of the registration shall be scanned and uploaded with the Bid documents.
- (n) Self-certificates that the firm has not been blacklisted by any Central Government Ministries/Departments/PSUs/Banks etc. should be scanned and uploaded with Bid documents.
- (o) If it is found that the information/certificates furnished by the participating firm is incorrect/wrong or bogus, the firm shall be blacklisted, its bids will be ignored and EMD/Performance security will be forfeited.

3. **Terms and Conditions of the Contract :**

(a) **Period of Contract.** The Contract will initially be for a period of **three Years, at the same rates, terms and conditions at which the contract has been awarded for the initial year.** It shall commence from the date of signing of the agreement. Based on the satisfactory performance of the service provider, the agreement may be extended for a further period of **one year and another year** with 5% escalation to the cost each year. The contract may be terminated by either side by giving at least 15 days prior notice.

(b) **Relevant Place and Timings for Counting of Mileage and Time Period.**

For start and end of journey, **the time and mileage shall be taken in to account from the reporting time at the appointed place** (both at the time of reporting and closing.) **There will be no dead mileage.** In other words, to and fro journeys from the vehicle stand to the reporting place and releasing place to vehicle stand will not be counted for computing the mileage or time. A daily record indicating time and mileage for each vehicle shall be maintained by the driver in a log book in a format as per Government instructions and the log book shall be submitted to concerned officer in IWAJ regularly for scrutiny. No mileage will be allowed for lunch / tea of the driver. Driver should carry his lunch.

(c) Declaration from the bidder on their letter-head stating that the drivers provided are of Good Character, has police verification, have valid driving license and are aware of the roads of Delhi is required. Drivers must have cell-phone duly activated.

(d) The bidder will be responsible for **compliance of all statutory provisions.** The invoice(s) shall be accompanied by supporting documents including copies of receipts issued by the personnel/employees to the Service Provider in respect of RTGS details of payment of salary/ wages, allowances, reimbursements etc., acknowledgement/ receipts issued by concerned Government Departments in respect of and towards proof of deduction and deposit of ESI, EPF, Service Tax, etc., as applicable. **Timely payments be made to the Drivers.**

(e) All vehicles should have valid registration number.

(f) All vehicles shall have valid insurance as per motor vehicle Act (preferably comprehensive insurance).

(g) Vehicles to be provided by the Contractor(s) should be in perfectly good and sound condition mechanically and suitable for use by Senior Officers.

(h) Vehicles supplied should be fitted with following additional accessories / utilities :-

- (i) Clean seat covers.
- (ii) Quality radio music system.
- (iii) Reading lamp.
- (iv) Tissue paper box.
- (v) Car perfume.
- (vi) Seat Belts (front Rear).
- (vii) Umbrella during Monsoon.
- (viii) **Mobile with Google map to drivers.**

(i) Punctuality will have to be ensured and log book shall be maintained by the drivers for this purpose. The driver should not leave the office in the evening without prior permission of the concerned officer with whom the driver is attached.

(j) The bidder should inform in advance the bio-data of all drivers/ chauffeurs who would be deployed on duty along with their valid driving license (issued by Transport Department) has to be provided to the IWAI. Drivers/Chauffeurs shall be physically fit, **dressed in neat and standard uniform provided by the agency** and must understand, read and write local language Hindi. Chauffeurs must have minimum 5 years driving experience in Delhi/NCR and shall be **well conversant with Delhi and NCR road routes**. No driver should be changed unless the officer to whom the driver reports is apprised.

(k) Once the hiring of vehicles commences from a particular agency / firm, the vehicles and drivers should not be changed unless so requested for by the IWAI. The vehicle must be available at any time of day as desired by the IWAI.

(l) Replacement vehicle and/or Chauffeur shall be provided by the bidder/operator, in the event of any breakdown, and inability of driver/ Chauffeurs to attend the duty as per requirement of IWAI. In such an eventuality, the Service provider must provide alternate vehicle within one (01) hour of such incident.

(m) Any overtime arising due to breakdown of vehicle supplied by Agency shall be on his account and shall not be charged to IWAI.

4. **Procedure for Submitting Quotations/Bids:** Bids shall be submitted in TWO BIDS system - Technical Bid and Price Bid. Bidders may fill up the Technical Bid in **Annexure-I** and Price Bid in **Annexure-II**. The Price Bids of only those bidders, who fulfill the technical qualifications in all respects and are declared qualified in the Technical Bid evaluation, shall be opened.

(a) **Technical Bid (Annexure-I) :**

(i) (Along with all the required documents) duly signed and accompanied by the EMD of Rs. **123600/-** paid through RTGS, (copy of same), and uploaded on the CPP Portal website.

(ii) However, Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or Start-ups as recognized by Department for Promotion of Industrial and Internal Trade (DPIIT) are exempt from submitting the EMD, on submission of documents to the extent as per the Government of India notifications.

(iii) Tender fee amount as mentioned above shall be deposited to IWAI Fund through RTGS / NEFT in the following account:

(iv) An EMD of an amount of Rs.123600/- and Tender Cost of Rs.1770/- including GST i.e. Rs.1500/- plus Rs.270/- GST @18% of Rs.1500/- shall be deposited to IWAI FUND through RTGS / NEFT as per details given below.

(b) **Price Bid (Annexure-II)** - Price Bid format is provided as BoQ_XXXX.xls along with the tender. Bidders are advised to download this BoQ_XXXX.xls as it is and quote this offer/rates in the permitted column and upload the same in the price Bid.

5. **Earnest Money Deposit (EMD)**. All bids shall be submitted along with an earnest money deposit of Rs.123600/-. The tenders received without EMD or deviating from this procedure will be summarily rejected. The EMD is returnable to the bidders after award of the contract to the successful bidder. No interest shall be payable on EMD. For successful bidder EMO will be taken as Security Deposit. However, Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or Start-ups as recognized by Department for Promotion of Industrial and Internal Trade (DPIIT) are exempt from submitting the EMD, on submission of documents to the extent as per the Government of India notifications. An EMD of an amount of Rs.123600/- and Tender Cost of Rs.1770/- including GST i.e. Rs.1500/- plus Rs.270/- GST @18% of Rs.1500/- shall be deposited to IWAI FUND through RTGS / NEFT as per details given below:

(a) Name of bank account: IWAI FUND

(b) Bank name and Address: Union Bank of India, Sector-15, Naya Bans, Noida 201301

(c) Bank account Number: 513202050000007

(d) IFSC: UBIN0551325

6. **Validity of the Rates/ Offers**. The quotation shall remain valid for a minimum period of 90 days from the date of opening the technical bids. Any tender containing a lower validity period will be classified as "Technically disqualified" and not considered for opening of Price Bid.

7. **Firmness of Rates during the Contract Period.** The rates quoted in the Price Bid of the successful bidder shall remain firm and final during the contract period of three year from the date of signing of the Agreement and no enhancement shall be allowed on account of any reason. Payment of parking charges, toll charges during official use shall be reimbursed on actual basis on submission of receipts along with the bill.

9. **Date and Time for Submission of Bids.** On line bids can be submitted on the Portal up to 1500 Hrs on 14.06.2023.

10. **Date and Time of Opening the Technical Bids.** The technical bids shall be opened on 15.06.2023 at 1500 Hrs in the presence of the intending bidders at IWAI, Noida. Bidders or their authorized representatives may participate in this technical bid opening process.

11. **Date and time of opening of Price Bids.** **The Price bids of the shortlisted bidders who are declared successful in the technical bid evaluation only will be opened.**

12. **Final Selection and Award of the Contract.** **The bidder, out of the shortlisted, who quotes the lowest rate of charges, shall be selected for award of the contract.** The successful bidder will have to enter into an Agreement with IWAI, in the manner and form to be made available by IWAI. In case of two or more bidder quoting the lowest (same) % of Service Charge:-

(a) If the bidders are non-MSME/MSME the selection shall be on the basis of Annual Turnover. The firm having higher turnover shall be awarded with the work

(b) If one of the bidder is MSME amongst two, than MSME shall be awarded with the work subject to meeting all other qualifying parameters.

13. **Performance Security Deposit.** 5% of quoted amount, as per OM No. F. 9/4/2023/-PPD dated 03.04.2023, 12.11.2020 & 30.12.2021 of Department of Expenditure, Procurement Policy Division, GOI.

(a) The EMD (2% of the estimated cost) submitted by the successful bidder shall be converted into Performance Security Deposit (PSD) after signing of contract. The difference of EMD and PBG shall be deposited by the lowest bidder. The same shall be renewed every year and be returned to the company/firm/agency on successful completion of the contract.

(b) In case of breach of any of terms and conditions mentioned above, the Competent Authority will have the right to cancel the work order without assigning any reason thereof, and nothing will be payable by IWAI in that event and the Security Deposit in the form of Performance Bank Guarantee shall be encashed.

(c) The Performance Security can be forfeited by order of the Competent Authority of IWAI in the event of any breach or negligence or non-observance of any terms / conditions of contract of for unsatisfactory performance or for non-acceptance of the work order. During the contract period or even after expiry of the

contract to cover any incorrect or excess payments made on the bills to the firm, shall be retained until the final audit report on the account of firm's bill has been received and examined.

14. **Service Tax.** Service tax at the prescribed rates **for** company/firm/agency shall be payable extra. The operator shall produce the challan of depositing the service tax periodically.

15. **Terms of Payment:**

(a) No payment shall be made in advance nor any loan from any bank or financial institution recommended on the basis of the order of award of work.

(b) Inland Waterways Authority of India shall be at liberty to withhold any of the payments in full or in part subject to recovery of penalties mentioned in preceding para.

(c) The term 'payment' mentioned in the para includes all types of payment due to the contractor arising on account of this contract excluding Earnest Money and Security deposit governed by the separate clauses of the contract.

(d) Payment, subject to Tax Deduction at Source (TDS) shall be processed with 21 days of the submission of the complete documents.

(e) Duly signed bills in triplicate shall be submitted along with the daily log book/duly slips of Taxi/car's usage signed by the officer who used the vehicle. The car registration number should be mentioned on bill. If car registration number found of before June, 2021 appropriate penalty will be deducted from the bill.

(f) Payments to the operator shall be made on monthly basis on submission of a bills with supporting documents, toll and parking receipts, etc. Service tax shall be payable extra on actual as per rules. All statutory taxes shall be deducted at the prescribed rates from the monthly bills.

16. **Penalty Clauses.** Penalty will be levied, for the violation of terms and conditions of the contract in the following manner:-

Sl. No.	Violations	Penal amount per month per car			Remarks
		1 st Instance	2 nd Instance	3 rd Instance	
(a)	Non-functioning of AC in the taxi	Rs. 500/- deducted per day per car			
(b)	Failure to provide alternative arrangement within one hour of vehicle breakdown.	500/-	1000/-	2000/-	Rental charges for the day will also not be paid
(c)	Tampering with meter of vehicles.	500/-	1000/-	2000/-	Competent Authority has the discretion to terminate the contract along with forfeiture of performance security blacklisting of firm.
(d)	Usage of attached vehicles for other private/commercial purposes.	2000/-			For each such contravention
(e)	Changes of driver without prior intimation to the Admn Officer (FDDI) & the officers with whom the vehicles are attached.	500/-			On each occasion
(f)	Delay (more than 30 minutes) in reporting for duty by driver/vehicles.	500/-	1000/-	2000/-	Rental charges for the day will also not be paid
(g)	Non-compliance of any other terms & conditions	500/-	1000/-	2000/-	For each violation per vehicle.

17. **Condition in Case Of Dispute:**

(a) Any dispute with regard to any point in connection with hiring of vehicles will be referred to Department who will discuss the problem mutually and the decision taken will be final and binding.

(b) For all disputes/differences/interpretation etc. whatsoever arising out of or relating to this contract, meaning and operation or effect of this contract of the breach thereof, decision of the **IWAI** shall be final and binding on both parties.

(c) Alternatives vehicles will be provided immediately in case of break-down/accident etc. failing which the taxi will be hired from the open market and the expenses incurred thereon shall be deducted from the monthly bill of the contractor.

(d) Inspection of vehicles/drivers shall be carried out from time to time by Section Officer (Admin), or his representative at IWAI, Noida.

(e) The Tender process of contract can be terminated at any time without any notice at the discretion of the Department.

18. **Subletting of Work:** The contract will be non-transferable and hence the firm shall not be entitled to Assign or sublet the work or any part of it to any other person or party. Any such assignment or sub contract/subletting shall give IWAI the right to automatically and immediately terminate this Agreement.

19. If it is found at any stage of the processing of the bidding/finalization of the contract, during the period of implementation of the contract or even after expiry of the terms of termination of the contract that the concerned Agency has/had furnished false information/documents(s) or withheld any vital information/documents(s) or the services of the personnel have not been provided to the utmost satisfaction of IWAI and as per relevant statutory provisions, the contract will be cancelled and/or the concerned authority shall be requested to take necessary penal action against the Agency as per relevant/statutory instructions/orders.

20. IWAI reserves the right to accept or reject any or all tenders without assigning any reason and no correspondence shall be entertained in this regard.

DECLARATION

I, ----- son/daughter/wife of Shri -----
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Proprietor/Director/authorized signatory of the Agency/firm mentioned above, is competent to sign this declaration and execute the tender document;

I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;

The information/documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/we, am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my/our tender at any stage besides liabilities towards prosecution under appropriate law and forfeiture of EMD and Performance Guarantee.

Date: _____ Signature of authorized person

Place _____ Name:

TECHNICAL BID**SUBJECT: HIRING OF VEHICLES BY IWAI.**

Sl. No.	PARTICULARS	Details (Please fill up with relevant answers)
1.	Name of the person / firm submitting the bid (hereinafter referred to as the 'Bidder' or 'Operator')	
2.	Status of person submitting the bid i.e. Owner / Partner / Authorized Signatory. (Enclose authorization in case of authorized signatory & copy of documents).	
3.	Full Postal Address of Registered Office (with PIN Code)	
4.	Registration No. of the Agency/Firm	
5.	Telephone Nos. (with STD Code)	
6.	Mobile Number	
7.	E-mail Address, if any	
8.	Income Tax Permanent Account Number (PAN) [enclose copy of PAN card]	
9.	Corporate Identify Number (CIN) [enclose copy of CIN]	
10.	Service Tax registration No. [enclose copy of service tax registration]	
11.	Service Tax paid during last three financial years 2019-20, 2020-21 & 2021-22	

TECHNICAL BID (Continued)

Sl. No.	PARTICULARS	Details (Please fill up with relevant answers)
12.	Annual turnover and IT returns of year, 2019-20,2020-21 & 2021-22.	
13.	Banker of Agency with full address (attach bankers Certificate of account maintenance for the last two (02) years.	
14.	Number of vehicles registered in the name of the Bidder. Proof of ownership (RC to be enclosed).	
15.	Details of major contracts handled in last 10 years in the prescribed format at Annexure-1	
16.	Certificate of satisfactory performance from the Organization to whom the service was provided.	
17.	Certificate – Not Blacklisted etc.	

Date :

Signature of authorized person

Place :

Name :-

Seal

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DETAILS OF 10 VEHICLES OWNED BY COMPANIES/FIRMS/AGENCIES FOR AS
ON THE DATE OF SUBMITTING THE BID

Sl. No.	Details of Vehicle owned by the bidder				Name of Owner (as per registration certificate)
	Make with variant With AC	Model (Month & Year of manufacture)	Number of vehicles required	Registration Number (Attach certified photocopy of RC)	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

LIST OF MAJOR GOVERNMENT CLIENTS DURING LAST 10 YEARS

Sl. No.	Name of Organization & Address	Name of Contact Person with contact number	Period of Contract
1.			
2.			
3.			
4.			

DECLARATION

I certify that the above particulars, information given are true, correct and nothing has been concealed. I also certify that bidder is not blacklisted for any reason what so ever by any Government agency during last **10** years. In case, the information, documents, statements submitted in this bid are found to be false, incorrect, forged, I agree to the condition that my EMD submitted with this bid will be forfeited by IWAI.

Signature :

Name of Signatory:

Name of Bidder:

Address:.....

.....

.....

Mobile # of signatory:

DOCUMENTS CHECKLIST: TO BE SUBMITTED ALONG WITH TECHNICAL BID

1.	Certified copy of registration of company as vehicle operator having its head office / sub-office in Delhi/NCR.	Yes/No
2.	List of minimum 10 vehicles owned by the bidder in his own name or the firm's name.	Yes/No
3.	Copies of Registration Certificate (R.C.) of 10 vehicles to establish ownership and confirm make, model of the vehicle.	Yes/No
4.	List of major Government clients and copies of work orders to whom the bidder is providing/have provided vehicles in last 10 years.	Yes/No
5.	Copy of partnership deed (if a partnership firm). Or Copy of MoA, Bylaws, Registration Certificate, etc. (if a company). Or Any such document depending upon the constitution of the bidders (e.g. society etc.).	Yes/No
6.	Copy of Power of Attorney to the person signing the offer as authorized signatory.	Yes/No
7.	Has the bidder been blacklisted by any of his existing / past organization, in the last 10 years for defective/deficient service or any such reason related to vehicle service provided by him (if yes, give details).	Yes/No
8.	EMD of Rs. 123600/- with the Technical Bid	Yes/No
9.	Does the bidder fulfill all other essential conditions/requirements mentioned in the Tender document.	Yes/No
10.	Certified copy of PAN.	Yes/No
11.	Certified copy of Corporate Identify number.	Yes/No
12.	Certified copy of Service Tax Registration number.	Yes/No
13.	Price bid Annex-II (A) / Annex-II(B) are given in separate sealed envelope and not with technical bid.	Yes/No
14.	Service tax paid during last three financial years 2019-20,2020-21 &2021-22	Yes/No
15.	Annual Turnover and IT returns of the year 2019-20,2020-21 & 2021-22	Yes/No
16.	Banker of Agency with full address (attach bankers Certificate of account maintenance for the last two (02) years.	Yes/No
17.	Certificate of satisfactory performance from the Organization to whom the service was provided.	Yes/No

14. Any other additional details / information which the bidder has submitted in support of his offer.

- (i)
- (ii)
- (iii).....

Validate Print Help

Item Rate BoQ

Tender Inviting Authority: INLAND WATERWAYS AUTHORITY OF INDIA

Name of Work: HIRING OF VEHICLES

Contract No: IWAI-11013/01/2023-ADMIN

Name of the Bidder/ Bidding Firm / Company :									
PRICE SCHEDULE									
(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevent columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)									
NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER	NUMBER	NUMBER #	TEXT #	
Sl. No.	Item Description	Quantity	Units	Rate per month per vehicle for 2500 Kms	Extra Charges per kilometer beyond 2500 Km (bidders to quote only rate per Km	Extra charges per hour beyond 10 hrs per day (bidders to quote rate per hour only)	TOTAL AMOUNT Without Taxes in Rs. P	TOTAL AMOUNT In Words	
1	2	3	4	5	6	7	8	9	
1	Hiring of vehicles by IWAI (FOR VEHICLES OF JUNE 2021 MAKE ONWARDS)								
1.01	Category 'A' (AC) Power on wheels >65 KW (Petrol/Diesel)	7.000	Nos				0.00	INR Zero Only	
1.02	Category 'A' (AC) Power on wheels >48 KW (Petrol)	3.000	Nos				0.00	INR Zero Only	
Total in Figures								0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only							

Signature:

Name of Signatory:

Name of Bidder:

Address: