



# भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण (पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)

मुख्यालय: जलमार्ग भवन, ए-13, सैक्टर-1, नोएडा-201 301 (उ०प्र०)

## INLAND WATERWAYS AUTHORITY OF INDIA

(Ministry of Ports, Shipping and Waterways, Govt. of India)

Head Office : Jalmarg Bhawan, A-13, Sector-1, Noida-201 301 (U.P.)

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IWAI/HQ/Vig/R&M Vessels/2024-25

Dated:- 03.01.2025

### OFFICE ORDER

#### **Sub:- Development of Standard Operating Procedure (SOP) for Repair and Maintenance of Vessels, Engines, and Associated Equipment-reg**

In order to ensure the systematic and efficient maintenance of IWAI's vessels, engines, and associated equipment, Competent Authority has directed to prepare a comprehensive Standard Operating Procedure (SOP) for repair and maintenance of vessels of IWAI.

2. The committee comprising of following officers is hereby nominated to develop the Standard Operating Procedure. The committee is to submit the SOP by 20.01.2025;

a. Sh. Ashutosh Gautam	Member (Tech)	- Chairman
b. Sh. AK Mishra	Chief Engineer (JMVP)	- Member
c. Sh. AK Bansal	Chief Engineer (T&L)	- Member
d. Sh. Vinit Pandey	Assistant Director	- Member

3. The SOP should include but not restricted to :-

- Maintenance and repair schedules as per the recommendations of the Indian Register of Shipping (IRS) and the Original Equipment Manufacturers (OEMs).
- Detailed guidelines for preventive and corrective maintenance of vessels and associated equipment.
- Specific timelines, checklists, and responsibilities for implementation.
- A mechanism for periodic review and updates to the SOP, incorporating feedback from operations teams.

This issues with the approval of the Competent Authority.

 03.01.2025

(Neeraj Singh)

Asst. Secretary (A&E)

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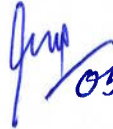
Phone No. 0120-2474050

**Copy to (By E-Mail):**

1. Chief Engineer & P.M (JMVP)/ Hy. Chief/ Chief Engineer (Tech)/ Chief Engineer (T&L)/Dy. Secretary (P&C)/ CAO/ Director (NER)/ Director (JMVP)/ Director (Resi. & IT)/ Assistant Secretary (P&C)/ Assistant Secretary (H&L), IWAI, Noida.
2. Director, IWAI, Kolkata/ Patna / Kochi/ Guwahati/Patna/ Bhubaneswar
3. Sub Office Varanasi, Prayagraj, Sahibganj, Vijayawada, Dibrugarh, Dhubri.
4. IT Cell – For uploading on IWAI Website
5. Hindi Cell – For Hindi Translation

**Copy for kind information to (By E-Mail):**

P.P.S./P.S./P.A. to Chairman/ Vice-Chairman/ Member (Finance)/ Member (Technical)/ Secretary, IWAI, Noida.

 03.01.2015