



INLAND WATERWAYS AUTHORITY OF INDIA

(MINISTRY OF SHIPPING, GOVT. OF INDIA)

A-13, SECTOR-1, NOIDA

DISTT. GAUTAMBUDH NAGAR (U.P.)

IWAI invites application from the Indian nationals for filling up the following posts on direct recruitment basis.

1. **Accounts Assistant**:- 1+ 4* Posts (UR-3, OBC-1, SC-1) in the Pay Band Rs. 9300- 34800 + Grade Pay of Rs. 4200/- on direct recruitment basis.

Eligibility Qualification:- A graduate with 5 years experience out of which at least 3 years experience in accounts in Central/State/PSUs/Local body of repute.

Desirable:- Pass in Inter CA/Inter ICWA.

Age limit:- Not exceeding 30 years on the closing date of application.

Note: * Anticipated Vacancies.

GENERAL INFORMATION:-

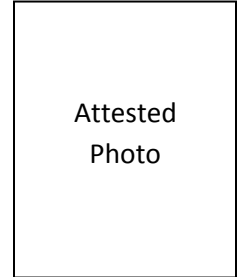
1. The Authority is following Central Govt. rules and orders in service matters. Leased accommodation and medical reimbursement are provided as per the rules of the Authority.
2. The post has all India transfer liability; The offices are at present in NOIDA (Head Office), Patna, Kolkata, Guwahati and Kochi (Regional Offices), Allahabad, Varanasi, Bhagalpur, Swaroopganj, Farakka, Dhubri, Dibrugarh and Kollam (Sub Offices).
3. Age limit will be reckoned as on closing date for receipt of applications. Applicant belonging to SC/ST/OBC/Ex-Servicemen shall be given age relaxation as per rules.

4. Mere possession of essential qualifications will not entitle a candidate to be selected for the post. The decision of the Authority as to the eligibility of a candidate shall be final and no correspondence in this regard will be entertained.
5. Outstation candidates, if called for interview shall be paid AC3 Tier Rail Fare for to and fro journey by the shortest route subject to production of proof of journey such as Railway Ticket No./Bus Ticket, etc.
6. Canvassing in any form shall be a disqualification.
7. Application should be sent either in Hindi or English duly signed with photograph, attested copies of certificates of educational qualifications, experience, documents in support of claim of SC/ST/OBC/Ex-Serviceman etc.
8. Persons working in Central/ State Governments/ UTs/ PSUs/ Statutory or Autonomous Bodies should submit their application through proper channel. If any delay is anticipated, advance copy of the application may be sent as to reach before the closing date. Incomplete applications or applications received after the due date are liable to be rejected.
9. The interested candidates may send their application within a period of 45 days from the date of publication of this advertisement in a closed envelope superscripting "Application for the post of _____" to the Secretary, Inland Waterways Authority of India, A-13, Sector-1, Noida-201 301 (U.P.)
10. Candidates who have applied earlier in response to earlier advertisement appeared in The Times of India, The Hindu, Dainik Jagran and Employment News need not apply again.

PROFORMA

APPLICATION FOR THE POST OF _____

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication :
4. Address for communication (with Pin Code & Telephone number) :
5. Permanent Address :
6. (a) Date of Birth (in Christian era) :
(copy of DOB certificate to be enclosed) :
6. (b) Age as on closing date of application :
6. Nationality :
7. Marital status :
8. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :
9. Whether working in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt. :
11. Educational/Professional Qualifications : (Starting from Matriculation or equivalent onwards)



S. No.	Examination Passed	Year	Name of Board/ University	Class/ Division	% of Marks	Main subjects
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12. Experience : (including present employment) o

S. No.	Name of Employer	Designation of The post held & nature of appointment	Pay scale/ Salary(CDA/ IDA)	Date of Joining	Date of Leaving and Reasons for leaving	Nature of Duties performed
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13. Languages known :
14. Any other information such as experience, training, publication etc. in support of suitability for the post :

UNDERTAKING

15. I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief.

Place:

Date :

No. –

SIGNATURE OF THE APPLICANT

To be certified by the Employer

Certified that the particulars furnished by the officer are correct as per the record held in this office and no vigilance/disciplinary case is either pending or contemplated against the officer.

No.

Date:

Signature

Name & Seal of the Employer/
Cadre Controlling Authority

