



**INLAND WATERWAYS AUTHORITY OF INDIA  
A-13, SECTOR -1, NOIDA  
DISTT, GAUTAM BUDH NAGAR (U.P.)**

Inland Waterways Authority of India, invites applications from Indian nationals for the post of Documentation Officer (01 No.) on contract basis on consolidated salary of Rs.25,000/- pm, initially for a period of 01 (one) year likely to be extended on performance and need basis.

Full details, prescribed format etc. can be down loaded from IWAI website. ([www.iwai.nic.in](http://www.iwai.nic.in)) Interested persons may visit website and the application in prescribed format along with requisite information to Secretary, IWAI within 45 days from the date of publication.

**SECRETARY**



**INLAND WATERWAYS AUTHORITY OF INDIA**  
**A-13, SECTOR -1, NOIDA**  
**DISTT, GAUTAM BUDH NAGAR (U.P.)**

Inland Waterways Authority of India, invites applications from Indian nationals for the following positions on contract basis initially for a period of 01 (one) year likely to be extended on performance and need basis.

Sl. No.	Position	No.	Desirable qualification experience	Consolidated salary p.m.
1.	Documentation Officer	01	Graduation from a recognized University with Economics or Transportation or Logistic OR operation research as one of the main subject <b>OR</b> Post Graduate Diploma in Management/MBA/BBA with specialization in Logistics or transportation of goods with minimum 55% Marks. <b>Experience:-</b> Experience of Research/Project work of two years in the area of Transport (preferably water transport) /Applied Economics/Economic geography/Logistics. The experience of working in an area connected with transport of Goods shall be an added qualification.	25,000/-

Application in Prescribed format (available on website) giving personal bio-data along with attested photocopies of certificates may be forwarded to Secretary, Inland waterways Authority of India, A-13 Sector,-01, Noida Distt. Gautam Budh Nagar (U.P.) Pin -201301 within 45 days from the date of publication i.e. 27.03.2011. Interested applicants are advised to visit IWAI website: [www.iwai.nic.in](http://www.iwai.nic.in)

**SECRETARY**

**PROFORMA**

**APPLICATION FOR THE POST OF DOCUMENTATION OFFICER**

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication  
(with Pin Code & Telephone number) :
4. Permanent Address :
5. (a) Date of birth ( in Christian era) :  
(copy of DOB certificate to be enclosed) :  
(b) Age as on closing date of application :
6. Nationality :
7. Marital status :
8. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH :
9. Whether working in any Central/State/UT/Autonomous body/PSU/Port organization/Semi-Govt. :
10. Educational/ Professional Qualifications: (Starting from Matriculation or equivalent onwards)



S. No.	Examination Passed	Year	Name of Board/ University	Class/ Division	% of marks	Main subjects
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11. Experience : (Including present employment)

S. No	Name of Employer	Designation of the Post held & nature of appointment	Pay scale/ Salary(C DA/ IDA)	Date of Joining	Date of leaving and reasons for leaving	Nature of duties performed
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12. Languages known :
13. Any other information such as experience, training, publication etc. in support of suitability for the post:

**UNDERTAKING**

14. I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief.

Place:

Date:

SIGNATURE OF THE APPLICANT

**No. - To be certified by the Employer**

Certified that the particulars furnished by the officer are correct as per the record held in this office and no vigilance/disciplinary case is either pending or contemplated against the officer.

No.

Signature

Date:

Name & Seal of the Employer/  
Cadre Controlling Authority