

**No.IWAI/WB/NW-1/2/1/(4)/2016**  
**PROJECT MANAGEMENT UNIT**  
**(World Bank Assisted Development Project for NW-1)**  
**INLAND WATERWAYS AUTHORITY OF INDIA**  
**(Ministry of Shipping, Government of India)**  
**Head Office: A-13, Sector-1, Noida-201 301**  
**Phone :0120-2424536, 0120-2424540**

Jal Marg Vikas Project (JMVP) for capacity augmentation of navigation on National Waterway-1 is being implemented with the technical assistance and investment support from the World Bank. The Project period is six years starting from the financial year 2016-17 and the Inland Waterways Authority of India (IWAI) is the Implementing Agency.

2. A Project Management Unit (PMU) has been set up under the charge of a Project Director for preparation and pre-appraisal activities pertaining to the Project. Project Implementation Units (PIUs) have also been set up at Patna and Kolkata for field level management and monitoring of the Project activities. The PMU is desirous of engaging professionals to be located at Sahibganj under the PIU at Patna, as per the details given below, on short-term basis for the project period, initially for a period of one year, extendable for further period of the Project as per requirement:

Sl.No.	Name of the Position	Place of posting	Number of positions
1	Land Acquisition Facilitator	Sahibganj	01
2	MIS Analyst	Sahibganj	01

3. Terms of Reference (ToR) for both the above positions are attached. This is not an employment, but only a consultancy for JMVP and for the Project period. Persons will be engaged on purely short-term contract basis for the delivery of services. The professionals will be required to work on full-time basis and they will not be permitted to take up any other assignment during their consultancy with the PMU.

4. The selected Professionals will be paid a consolidated monthly remuneration of Rs.40,000/-. The consolidated remuneration includes all taxes leviable. Selection will be made based on academic qualifications, merit and experience in the related field and working knowledge, preferably on World Bank Projects.

5. The curriculum vitae containing information with reference to each item of ToR, along with credentials in relation to the prescribed qualifications and experience, should be addressed to the Project Director, JMVP and must reach in a sealed envelope at the above mentioned address by post or by hand on or before 07<sup>th</sup> August, 2017.

6. The Project Director, JMVP reserves the right to accept or reject any or all applications and to cancel the applications under process at his discretion and his decision shall be final and binding.

Project Director

## **ToR for the position of Land Acquisition Facilitator at the Project Implementation Unit, Patna/Sahibganj.**

### **1. Qualification, Experience, Competencies & Job Description:**

- (i) **Educational Qualifications:** Bachelor Degree in Social Sciences
- (ii) **Experience:** Minimum five years' experience in Land Acquisition and Resettlement Implementation. Revenue Officers retired from the State Governments of Jharkhand, Bihar or Uttar Pradesh will be preferred.
- (iii) **Competencies:**
1. Substantial knowledge of LARR, 2013 and various procedures relating to land acquisition and resettlement.
  2. Ability to use MS Excel and MS Word.
  3. Solid experience in conducting social development consultative and participatory approaches, and apply them in the course of operation.
  4. Good knowledge of issues relating to urban poverty, slum development, housing and amenities.
  5. Ability to interact with and motivate/guide institutions/people to carry out socially diligent activities related to the Project.
  6. Personal responsibility and accountability for timely response to any queries, requests or needs, working to remove obstacles that may impede execution or overall success.
  7. Collaborate with other team members and contribute productively to the team's work and output, taking into account different viewpoints of stakeholders.
- (iv) **Job Description:**
- i) Liaise with the Revenue Department to facilitate timely land acquisition and disbursement of compensation according to norms laid down in RFCTLAR&R, 2013.
  - ii) Undertake joint verification with the concerned State Government of the Project Affected Persons (PAPs) and their R&R entitlements. Verify the information

already contained in the RAP and the individual losses of PAPs and validate the same and propose suitable changes, if required.

- iii) To be present at all the disbursement camps during individual disbursement and record the details of each disbursement made. Support the PAPs in completing the required documents for preparation of Affidavits and final cheques.
- iv) Assist PAPs in opening bank accounts, explain the implications, the rules and the obligations of joint accounts and how the entitled resources can be accessed, wherever necessary.
- v) Assist the Consultants in relocation of PAFs, ensure smooth transition and resolve any issues that may come up during the allocation of houses.
- vi) Track all disputes on land acquisition referred to the R&R authority established by the State Government. Prepare updates and submit details of the status of the disputes to the PIU/PMU.
- vii) Prepare and compile micro plans, monthly reports, update information pertaining to land acquisition, reports of public consultations and grievances redressed.
- viii) Collect all documentation including Gazette Notifications, Committee Approvals and R&R Plans from the District Administration.
- ix) Participate in any consultation pertaining to land acquisition and prepare minutes of the meeting.
- x) Update the PIU/PMU on a regular basis on the progress of the construction of resettlement colony and support in the formation of Resident Welfare Society for the resettlement colony after its completion.
- xi) Disseminate information about the grievance mechanism to PAFs and provide inputs to the PIU/PMU to redress grievances, RTI etc. Publish other relevant documents such as entitlement framework.
- xii) Any other work that may be assigned.

## **ToR for the position of MIS Analyst at the Project Implementation Unit (PIU), Patna/Sahibganj**

### **1. Qualification, Experience, Competencies & Job Description:**

**(i) Educational Qualifications:** Bachelor Degree in Statistics/Computer Science/Computer Application

**(ii) Experience:** (i) Minimum 5 years' experience in data collection and management (ii) experience of handling data collection on mobile application at least in one Project; and (iii) familiarity in remote sensing and other GIS Applications.

**(iii) Competencies:**

1. Ability to use MS Excel, MS Word etc.
2. Skill in Data Collection and Management of MIS.

**(iv) Job Description:**

1. Capture, update and upload information of land acquisition and relocation through uploading geo-tagged photograph of the Project Affected families (PAFs) with details of assets and compensation on the revenue map of the project affected areas, wherever land acquisition is involved.
2. Data collection through mobile application (to be developed separately) in coordination with the Land Acquisition Facilitator on details of each PAF, compensation received and utilization of the compensation.
3. Capture, update and plot the data (geo-tagged photographs of Project Affected Families, details of assets lost and compensation received) onto a Khasra Map.
4. Assist in preparing monthly reports, update information pertaining to land acquisition, reports of public consultation and grievances redressed.
5. Manage and analyse data pertaining to physical and financial indicators included in the RAP.
6. Additional compilation, analysing and reporting on other M&E indicators included in the RAP (trainings conducted, other additional expenditure incurred, assets and livelihoods restored, labour details at Project sites).