



**भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण**  
**INLAND WATERWAYS AUTHORITY OF INDIA**  
(Ministry of Ports, Shipping and Waterways, Govt. of India)  
A-13, Sector -1, Noida – 201301 (U.P.)  
Phone : 0120 – 2544036 & 2474050

**Brief Employment Notice No. IWAI-17011/21/2021-ADMIN RECTT Dated 08.02.2022**

IWAI is a Statutory Body under MoPS&W, Govt. of India intends 01 position of **Senior Consultant (Civil Engineering)** and 01 position of **Specialist (Civil Engineering)** for IWAI, H.O., Noida purely on contractual basis, initially for a period of Two (02) years and invite application from interested and eligible candidates. The maximum age limit is 63 years as on the closing date of receipt of application.

The last date for receipt of applications is **07.03.2022**, application in prescribed proforma, to be addressed to the Assistant Secretary (Admn., Estt. & Vig.), IWAI, A-13, Sector-1, Noida-201301(U.P.), along with self-attested copies of Certificates, testimonials in support of the eligibility criteria as stipulated in the advt. through Registered Post / Speed Post only. For further details the website of IWAI viz **www.iwai.nic.in** may be visited.

Sd/-  
**SECRETARY**



**भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण**  
**INLAND WATERWAYS AUTHORITY OF INDIA**  
(Ministry of Ports, Shipping and Waterways, Govt. of India)  
Head Office, A-13, Sector -1, Noida – 201301 (U.P.)  
Phone : 0120 – 2544036 & 2474050

**Employment Notice No. IWAI-17011/21/2021-ADMIN RECTT Dated 08.02.2022**

Inland Waterways Authority of India (IWAI) a Statutory body under the Ministry of Ports, Shipping and Waterways, Govt. of India intends 01 position of **Senior Consultant (Civil Engineering)** and 01 position of **Specialist (Civil Engineering)** for IWAI, Head Office, Noida, purely on contractual basis, initially for a period of Two (02) years and invite application from interested and eligible candidates. The maximum age limit for the positions, as on the closing date of receipt of application is 63 year. The last date for receipt of application is **07.03.2022 or 30 days** from the date of publication of advertisement. Application in prescribed proforma, to be addressed to the Assistant Secretary (Admn., Estt. & Vig.), IWAI, Noida, through Registered / Speed Post only.

Sl. No.	Positions Name	Requisite Eligibility Criteria, Educational Qualifications Experience, Responsibilities, and Remuneration.
1	Senior Consultant (Civil Engineering)	<p><b><u>Educational Qualifications:</u></b></p> <p>Graduate in Civil Engineering preferably post-graduate with specialization in hydraulics/ water resources from a recognised university or institute.</p> <p><b><u>Work Experience:</u></b></p> <p>Applicant should be a retired Central / State Government /PSU /IIT employee at the Level 13 or above with minimum of 20 years post qualification experience in relevant field would be essential.</p> <p style="text-align: center;">OR</p> <p>Applicant should be from Non-Government /Private / Consultancy Firms /Multinational Organisation with Minimum of 25 years post qualification experience in the relevant field would be essential.</p> <p><b><u>Responsibilities:</u></b></p> <p>The Sr. Consultant would be responsible, but not limited to, the following activities:</p> <ol style="list-style-type: none"><li>Critical examination DPRs, EIA, SIA, EMP, SMP, MP and BD and other studies prepared by the respective Consultants at various stages for their quality, technical authenticity and time bound progress, as per respective contracts, including oversight and co-ordination during preparation of various studies.</li><li>Check the feasibility and adequacy of Civil Engineering Proposals / Designs suggested by the Consultants from time to time and recommend modifications as required based on latest engineering practices.</li></ol>

		<ul style="list-style-type: none"> <li>iii. Examination of ToRs and Bidding Documents for hiring of Consultants for preparation of Detailed Project Reports (DPRs) etc.</li> <li>iv. Examination of ToRs and Bidding Documents for various tenders of the Project involving civil engineering components.</li> <li>v. Assist CE(Tech)/Director(NER) in execution of all the civil engineering sub-projects to ensure technical soundness, quality, time bound progress, established best practices, checks and balances.</li> <li>vi. Supervision and monitoring for ensuring compliance of prescribed civil engineering practices during execution of the project.</li> <li>vii. Co-ordination with other departments and agencies.</li> <li>viii. Documentation of the project related activities.</li> <li>ix. Any other duties as may be assigned by the Competent Authority from time to time.</li> </ul> <p><b>Remuneration:</b></p> <ul style="list-style-type: none"> <li>i. For Central &amp; State Government /PSU/IIT employees: <b>Last pay drawn minus pension, plus entitled allowances.</b></li> <li>ii. For Private /Consultancy Firms / Multinational organisations. <b>₹ 80,000/-per month.</b></li> </ul> <p><b>Maximum age:</b> Minimum age 45 years and Maximum age 63 years.</p>
2	<p align="center"><b>Specialist (Civil Engineering)</b></p>	<p><b><u>Educational Qualifications:</u></b></p> <p>Graduate in Civil Engineering preferably post-graduate with specialization in hydraulics/ water resources from a recognised university or institute.</p> <p><b><u>Work Experience:</u></b></p> <p>Applicant should be a retired Central / State Government /PSU /IIT employee at the Level 12 or above with minimum of 18 years post qualification experience in relevant field would be essential.</p> <p align="center">OR</p> <p>Applicant should be from Non-Government /Private / Consultancy Firms /Multinational Organisation with minimum of 20 years post qualification experience in the relevant field would be essential.</p> <p><b><u>Responsibilities:</u></b></p> <p>The Specialist would be responsible, but not limited to, the following activities:</p> <ul style="list-style-type: none"> <li>i. Assist in critical examination DPRs, EIA, SIA, EMP, SMP, MP and BD and other studies prepared by the respective Consultants at various stages for their quality, technical authenticity and time bound progress, as per respective contracts, including oversight and co-ordination during preparation of various studies.</li> </ul>

		<ul style="list-style-type: none"> <li>ii. Check the feasibility and adequacy of Civil Engineering Proposals / Designs suggested by the Consultants from time to time and recommend modifications as required based on latest engineering practices.</li> <li>iii. Examination of ToRs and Bidding Documents for hiring of Consultants for preparation of Detailed Project Reports (DPRs) etc.</li> <li>iv. Examination of ToRs and Bidding Documents for various tenders of the Project involving civil engineering components.</li> <li>v. Assist Sr. Consultant, CE(Tech)/Director(NER) in execution of all the civil engineering sub-projects to ensure technical soundness, quality, time bound progress, established best practices, checks and balances.</li> <li>vi. Compilation of data, report preparation and coordination with executing /supervising /monitoring agencies.</li> <li>vii. Preparation of status/monthly/quarterly reports for the IWAI on procurement aspects; Preparation of compliance /completion reports of each phase.</li> <li>viii. Review of reports submitted by the contractors and / or supervision consultants.</li> <li>ix. Co-ordination with other State and Central Govt departments and other agencies.</li> <li>x. Documentation of the project related activities.</li> <li>xi. Any other duties as may be assigned by the Competent Authority from time to time.</li> </ul> <p><b>Remuneration:</b></p> <ul style="list-style-type: none"> <li>i. For Central &amp; State Government /PSU/IIT employees: <b>Last pay drawn minus pension, plus entitled allowances.</b></li> <li>ii. For Private /Consultancy Firms / Multinational organisations. <b>₹ 68,000/-per month.</b></li> </ul> <p><b>Maximum Age :</b> Minimum age 40 years and Maximum age 63 years.</p>
--	--	--

3) The closing/ last date for receipt of application is **07/03/2022**, with application in prescribed proforma, to be addressed to the Assistant Secretary (Admn., Estt. & Vig), IWAI, A-13, Sector-1, Noida-201301 (U.P.), through Registered Post / Speed Post only.

4) The applicant must enclose the self-attested copies of Certificates, testimonials in support of the eligibility criteria as stipulated in the advertisement, failing which the candidature shall be treated as non-eligible. The decision of the Authority as regards to the eligibility of a candidate or otherwise shall be final and no correspondence in this regard will be entertained.

## GENERAL TERMS & CONDITIONS

The engagement on purely contractual basis in IWAI shall be regulated as per the following guidelines:

- i. Individuals (Non-Government / Private / Multinational / Consultancy Firms) or Retired Employees from Govt. / Autonomous Bodies with requisite qualifications and experience as prescribed would be eligible for being engaged as Consultant (Administration) and Consultant (Establishment). However, the engagement shall not be considered as a case of re-employment.
- ii. The engagement would be for a fixed period for providing high quality services to IWAI as per offer of Agreement/Letter of engagement.
- iii. The engagement would be on fulltime basis, unless specified, and they would not be permitted to take up any other assignment during the period of engagement with IWAI.
- iv. Working hours would be from 09:30 AM to 06:00 PM at IWAI, Head Office Noida (05 days of the week) during the working days including half hour lunch break in between.
- v. The Sr. Consultant (Civil Engineering) & Specialist (Civil Engineering) engaged on full-time basis will be required to attend office on all working days and also on holidays, if required, on account of exigencies of work.

### **Confidentiality:**

- i. The Sr. Consultant (Civil Engineering) & Specialist (Civil Engineering) shall not divulge or disclose to any third party any information relating to IWAI for the Project, particularly the operational processes, technical knowhow, security arrangements, administrative/organizational matters, classified data and information, etc. without the approval of Competent Authority. Disclosure of the same shall be construed as a violation of the official Secret Act, 1923 and would be a ground for termination of your engagement with IWAI and for any such action as may be deemed necessary.
- ii. The Senior Consultant (Civil Engineering) & Specialist (Civil Engineering) shall be responsible and accountable for the services rendered / advice given by him since such advice / service is the result of contractual relations between the consultant and the employer.
- iii. The Senior Consultant (Civil Engineering) & Specialist (Civil Engineering) may avoid any conflict of interest while discharging contractual obligation and bring, beforehand, any possible instance of conflict of interest to IWAI. Further, the Consultant is also expected to undertake an assignment only in the areas of its expertise and where it has capability to deliver efficient and effective advice / service.
- iv. The Senior Consultant (Civil Engineering) & Specialist (Civil Engineering) shall keep in view transparency, competitiveness, economy, efficiency and equal opportunity to all prospective bidders while rendering any advice to IWAI in regard to selection of technology, determination of design and specification of the subject matter, with bid eligibility criteria, bid evaluation criteria, more of tendering, tender notification etc.

**Sd/-  
SECRETARY**

.....



**भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण**  
**INLAND WATERWAYS AUTHORITY OF INDIA**  
(Ministry of Ports, Shipping and Waterways, Govt. of India)  
A-13, Sector -1, Noida – 201301 (U.P.)

**PROFORMA**

**APPLICATION FOR THE POST OF : SR. CONSULTANT (CIVIL ENGINEERING) /**  
**SPECIALIST (CIVIL ENGINEERING)**

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication  
(with Pin Code, Telephone number & E-mail ID) :
4. Permanent Address :
5. (a) Date of birth (in Christian era) :  
(copy of DOB certificate to be enclosed) :  
(b) Age as on closing date of application :
6. Nationality :
7. Whether worked in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt. with proof :
8. Educational/ Professional Qualification: (Starting from Matriculation or Equivalent onwards, self attested certificates must be enclosed with this application)

**Recently  
Paste  
Passport  
Size Color  
Photograph**

Sr. No.	Examination Passed	Year	Name of Board / University	Class/Division	% of Marks	Main Subjects

9. Experience : (Including present employment, self attested certificates must be enclosed with this application)

Sr. No.	Name of Employer	Designation of the post held & nature of appointment	Pay scale/Salary (CDA/IDA)	Date of Joining	Date of leaving and reasons for leaving	Nature of duties performed

10. Language known :
11. Any other information such as experience, training, publication etc. in support of suitability for the post:
12. Preference of place of posting:

**UNDERTAKING**

13. I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief.

Place :

SIGNATURE OF THE APPLICANT

Date :

Address.....