



**भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण**  
**INLAND WATERWAYS AUTHORITY OF INDIA**  
**(Ministry of Shipping, Govt. of India)**  
**Head Office, A-13, Sector -1, Noida – 201301 (U.P.)**  
**Phone : 0120 – 2474050 & 2544036**

**Employment Notice No. IWAI/R /Contrctl.13/2019 Dated 14/11/2019**

Inland Waterways Authority of India (IWAI) an Autonomous Body under the Ministry of Shipping, Govt of India intends to engage the following positions purely on Contractual basis, initially for a period of one year and invite application from interested and eligible candidates.

2) The ToR and eligibility criteria etc. for the above mentioned positions are as detailed below:

<b>Post Code : C-45</b>	<b>Senior Consultant ( Marketing &amp; Logistics) – 01 Position for Noida.</b>
<b>Key Responsibilities/Duties</b>	
<ul style="list-style-type: none"><li>▪ Compilation and analyses of present and potential traffic data and preparation and submission of reports.</li><li>▪ Marketing, regular meeting with shippers/customers with the objective of modal shift of cargo to Inland Waterways.</li><li>▪ Planning of cargo movement/collection and compilation of cargo data. Monitor the movement of vessels and loading/unloading at terminals.</li><li>▪ Organize regular trade meets at various locations. Maintain profile of present and potential customers.</li><li>▪ Any other work assigned by Management (IWAI).</li><li>▪ Identify the problems/bottlenecks in transportation of cargo by IWT mode.</li><li>▪ Persuasion for modal shift and preparation of roadmap/market strategy to affect modal shift from road based transportation to inland water transportation and comparative economics for the same.</li></ul> <p><b>Age :</b> 45 to 65 years. <b>Remuneration:</b> Maximum of Rs. 1, 00,000/- per month.</p>	
<b>Required Education, Experience and Competencies</b>	
<b>Education Qualification :</b>	
<ul style="list-style-type: none"><li>▪ Graduate in any discipline preferably with Professional Degree/Diploma/Certification in Multi-Modal Logistics/Supply Chain Management/Transportation Management etc.</li></ul>	
<b>Experience</b>	
<ul style="list-style-type: none"><li>▪ Should have at least 12 years of experience in the field of infrastructure sector such as Railways/Ports/Shipping/Multimodal Logistics/Indian Navy/Merchant Navy/Marine sector etc.</li></ul>	

- Proficiency in data collection, traffic studies, data analysis and preparation of reports.
- Proficiency in use of Computer and basic MS Office tools.
- Good Communication Skills (written and verbal).

- 3) The closing/ last date for receipt of application is 13/12/2019, with application in prescribed proforma, to be addressed to the Director(Admn. & Vig.), IWAI, A-13, Sector-1, Noida-201301(U.P.), through registered post/ speed post only.
- 4) The applicant must enclose the self-attested copies of certificates, testimonials in support of the eligibility criteria as stipulated in the advertisement, failing which the candidature shall be treated as non-eligible. The decision of the Authority as regard to the eligibility of a candidate or otherwise shall be final and no correspondence in this regard will be entertained.
- 5) **General Terms & Condition :**  
The engagement on contractual basis in IWAI shall be regulated as per the following guidelines:
  - i) Individuals (Non-Government/private/Multinational/consultancy Firms) or Retired Employees from Govt. / Autonomous Bodies with requisite qualifications and experience as prescribed would be eligible for being engaged as consultants. However, the engagement shall not be considered as a case of re-employment.
  - ii) The engagement would be for a fixed period for providing high quality services to IWAI as per offer of Agreement/Letter of engagement.
  - iii) The engagement would be on fulltime basis, unless specified, and they would not be permitted to take up any other assignment during the period of engagement with IWAI.
  - iv) Working hours would be from 9:30 am to 6:00pm IST during the working days including half hour lunch break in between.
  - v) Attendance will have to be marked in the Bio-Metric System, installed at the IWAI office.
  - vi) The Consultants engaged on full-time basis will be required to attend office on all working days and also on holidays, if required, on account of exigencies of work.
- 6) **Confidentiality :**
  - i) Consultant shall not divulge or disclose to any third party any information relating to IWAI for the Project, particularly the operational processes, technical knowhow, security arrangements, administrative/organizational matters, classified data and information, etc. without the approval of Competent Authority. Disclosure of the same shall be construed as a violation of the official Secret Act, 1923 and would be a ground for termination of your engagement with IWAI and for any such action as may be deemed necessary.
  - ii) The consultant shall be responsible and accountable for the services rendered / advice given by him since such advice / service is the result of contractual relations between the consultant and the employer.
  - iii) The consultant may avoid any conflict of interest while discharging contractual obligation and bring, beforehand, any possible instance of conflict of interest to IWAI. Further, the consultant is also expected to undertake an assignment only in the areas of its expertise and where it has capability to deliver efficient and effective advice / service.
  - iv) The consultant shall keep in view transparency, competitiveness, economy, efficiency and

equal opportunity to all prospective bidders while rendering any advice to IWAI in regard to selection of technology, determination of design and specification of the subject matter, with bid eligibility criteria, bid evaluation criteria, more of tendering, tender notification etc.

Sd/-  
SECRETARY



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**PROFORMA**

**APPLICATION FOR THE POSITION OF Senior Consultant ( Marketing & Logistics)**  
**Post Code : C-45**

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication  
(with Pin Code, Telephone number & E-mail ID) :
4. Permanent Address :
5. (a) Date of birth (in Christian era) :  
(copy of DOB certificate to be enclosed) :  
(b) Age as on closing date of application :
6. Nationality :
7. Whether worked in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt. with proof :

Attested  
Photo

8. Educational/ Professional Qualification: (Starting from Matriculation or Equivalent wards)

Sr. No.	Examination Passed	Year	Name of Board / University	Class/Division	% of marks	Main subjects
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9. Experience : (Including present employment)

Sr. No.	Name of Employer	Designation of the post held & nature of appointment	Pay scale/Salary (CDA/IDA)	Date of Joining	Date of leaving and reasons for leaving	Nature of duties performed
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10. Language known :

11. Any other information such as experience, training, publication etc. in support of suitability for the post:
12. Preference of place of posting:

**UNDERTAKING**

13. I hereby solemnly declare that the information given above is true and correct to the best of my knowledge age belief.

Place:

Date:

SIGNATURE OF THE APPLICANT