



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण
INLAND WATERWAYS AUTHORITY OF INDIA
(Ministry of Ports, Shipping and Waterways, Govt. of India)
A-13, Sector -1, Noida – 201301 (U.P.)
Phone: 0120 – 2544036 & 2474050

Brief Employment Notice No. IWAI-17011/2/2022-ADMIN RECTT Dated 14/02/2022

Inland Waterways Authority of India (IWAI) invites application from Indian Nationals working in offices of Central / State Governments / Public Sector Undertakings / Statutory or Autonomous bodies for filling up of the one vacant post of **Hindi Officer** on deputation basis for a period of three years for posting at IWAI, H.O., Noida.

The last date for receipt of application is 45 days from date of publication of this advertisement in Employment News. Applications in prescribed proforma through proper channel to be addressed to the Assistant Secretary (Admn., Estt. & Vig.), IWAI, A-13, Sector-1, Noida-201301 (U.P.), along with self-attested copies of certificates, last 5 year's (from 2016-2017 onwards) APAR's, testimonials in support of the eligibility criteria as stipulated in the advertisement through Registered Post / Speed Post only. For further details the website of IWAI viz <www.iwai.nic.in> may be visited.

Sd/-
SECRETARY



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INLAND WATERWAYS AUTHORITY OF INDIA
(Ministry of Ports, Shipping and Waterways, Govt. of India)
Head Office, A-13, Sector -1, Noida, U.P -201301

Employment Notice No. IWAI-17011/2/2022-ADMIN RECTT Dated 14.02.2022

Inland Waterways Authority of India (IWAI) invites application from Indian Nationals working in offices of Central / State Governments / Public Sector Undertakings / Statutory or Autonomous bodies for filling up the below mentioned post on deputation basis for a period of three years at IWAI, Head Office, Noida as detailed below:

Sl. No.	Name of Post	Consolidated Pay/Pay-Scale	No. of Post	Method of Recruitment
1	Hindi Officer	Level 10 in the pay matrix (pre-revised Pay Band-3 of Rs. 15600-39100 + Grade Pay Rs. 5400/-)	01	Deputation basis for 03 years

2. The details of Eligibility Criteria, Age-Limit etc. of the aforesaid post, proposed to be filled up on deputation basis, are as detailed below:

Hindi Officer
<p><u>Eligibility Criteria :</u></p> <p>Officer from the Central/State Govt./Statutory or Autonomous Bodies/Public Sector Undertakings.</p> <p>a) Holding analogous post on regular basis in the parent cadre/department.</p> <p style="text-align: center;">OR</p> <p>Holding post on a regular basis in Level 6 in the pay matrix (Pre revised PB-2, Rs.9300-34800/- with grade pay of Rs.4200/-) or equivalent with 8 years service in the grade;</p> <p style="text-align: center;">AND</p> <p>b) Possessing the educational qualifications & experience specified as under:</p> <p>i. Master's Degree from a recognized University or equivalent in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level;</p> <p style="text-align: center;">OR</p> <p>Master's Degree of a recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level.</p>

OR

Master's Degree from a recognised University in any subject other than Hindi or English with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level.

OR

Master's Degree from a recognised University in any subject other than Hindi or English with English medium and Hindi as a compulsory or elective subject or as a medium of a examination at the degree level.

OR

Master's Degree from a recognised University in any subject other than Hindi or English with Hindi and English as a compulsory or elective subject or either of the two as a medium of the examination and the other as a compulsory or elective subject at the degree level;

ii) Three years' experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa preferably of technical or scientific literature under Central/State Government/Autonomous Body/Statutory Organisation/PSU's/Universities or recognised research or educational institutions.

OR

Three years' experience of teaching in Hindi and English or research in Hindi or English under Central/State Government/Autonomous Body/Statutory Organisation/PSU's/Universities or recognised research or educational institutions.

Desirable :-

Studied one of the languages other than Hindi included in the 8th schedule of the Constitution at 10th Level from a recognised Board.

Maximum Age Limit:- Below 56 years, as on the date of the closing date of receipt of application.

GENERAL INFORMATION

1. The Authority is following Central Govt. Rules & Regulations in service matters. Leased accommodation and medical reimbursement are provided as per rules of the Authority.
2. The post has all India transfer liability.
3. Mere possession of essential qualifications will not entitle a candidate to be selected for the post. The decision of the Authority as to the eligibility of a candidate shall be final and no correspondence in this regard will be entertained.
4. Outstation candidates, if called for the interview shall be paid 3rdAC Rail Fare as per their entitlement for to and fro journey by the shortest route subject to production of proof of journey.
5. Canvassing in any form shall be ground for disqualification.
6. Application should be sent either in Hindi or English duly signed with photograph, attested copies of certificates of educational qualifications, experience, documents in support of claim of SC / ST / OBC / Ex Serviceman etc.
7. Persons working in Central/State Governments/UTs/PSUs/ Statutory or Autonomous Bodies should submit their application through proper channel. If any delay is anticipated, advance copy of the application may be sent so as to reach before the closing date. Incomplete application or applications received after the due date or application not received through proper channel are liable to be rejected.
8. Copies of APAR's for the past 5 years (from 2016-2017 onwards) along with Vigilance Clearance and Integrity Certificate are also required to be enclosed.
9. The interested candidates may send their application, within a period of 45 days from the date of publication of this advertisement in Employment News, in a closed envelope superscribing **“Application for the post of Hindi Officer on deputation basis, against Employment Notice No. IWAI-17011/2/2022-ADMIN RECTT Dated 14/02/2022”** to the Assistant Secretary (Admn., Estt. & Vig.), Inland Waterways Authority of India, A-13, Sector-1, Noida-201 301 (U.P.).

**Sd/-
SECRETARY**

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PROFORMA

APPLICATION FOR THE POST OF HINDI OFFICER (ON DEPUTATION BASIS)

1. Name in full (in Block Letters) :
2. Father's/Husband's Name :
3. Address for communication (with Pin Code, Telephone number & Email ID) :
4. Permanent Address :
5. (a) Date of Birth (in Christian era) :
(b) Age as on closing date of application:
6. Nationality :
7. Whether belongs to SC/ST/OBC/Ex-Serviceman/PH:
8. Whether working in any Central/State/UT/Autonomous body/PSU/Port Organization/Semi-Govt. :
9. Educational/Professional Qualifications (Starting from Matriculation or Equivalent onwards, self attested certificates must be enclosed with this application)
10. Experience: (including present employment, self attested certificates must be enclosed with this application)

**Paste Recently
Self-Attested
Passport Size
Color
Photograph**

Sl. No.	Name of Employer	Designation of the post held & nature of appointment	Pay scale/ Salary(CDA / IDA)	Date of Joining	Date of Leaving and Reasons for leaving	Nature of Duties performed

11. Languages known :
12. Any other information such as experience, training, publication etc. in support of suitability for the post:

UNDERTAKING

I hereby solemnly declare that the information given above is true and correct to the best of my knowledge and belief. I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate

Date.....

Place:

Address.....

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CERTIFICATE

(To be filled in by the Parent Office / Department)

1. Certified that the particulars furnished by the applicant have been checked from available records and found correct.
2. Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.
3. Certified also that no vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.
4. Photocopies of complete and upto date ACR /APAR dossier of the officer for the last five years, from 2016-17 onwards duly attested, on each page enclosed.
5. No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

Signature
Name & Designation of the Head of the Department /
Authorized Signatory with seal
Telephone Number