



भारतीय अन्तर्देशीय जलमार्ग प्राधिकरण
INLAND WATERWAYS AUTHORITY OF INDIA

(पत्तन, पोत परिवहन और जलमार्ग मंत्रालय, भारत सरकार)



SAGARMALA
PORT LED PROSPERITY

क्षेत्रीय कार्यालय:

गायघाट, पोस्ट - गुलजारबाग, पटना - 800007

फोन : 0612-2310026

फैक्स : 0612-2310029

(Ministry of Ports, Shipping and Waterways, Govt. of India)

Regional Office:

Gaighat, P. O. - Gulzarbagh,
Patna - 800007

Phone/Tele fax : 0612-2310026

E-mail: iwaipn@rediffmail.com

No IWAI/Patna/Admin/printing & Stationary/2018-19/1206

Feb 11, 2020

NOTICE INVITING QUOTATION

Sub:- NIQ for printing of registers and stationeries-reg

Sealed quotations are invited from suppliers/printing firms for supply and printing of various registers and stationeries for this office as per details enclosed as Annex-1. The quoted rates must be inclusive all taxes and transportation etc on following terms and condition:-

Terms & conditions

1. The price shall be quoted including all taxes as applicable, transportation etc. No other extra charges will be entertained.
2. The supply should be completed within 10 days from the date of receipt of the supply order.
3. The material shall be delivered at the Office of Director I/C, Inland Waterways Authority of India, Gaighat, P.O Gulzarbagh, Patna - 800 007.
4. Payment shall be made through e-mode within 10 days from the date of completion of the supply and certification of the bill by the officer concerned after deduction of the statutory dues, if any.
5. The firm should submit self certified copy of PAN card, Firm registration certificate, GST registration alongwith the quotation.
6. Quantity may increase or decrease as per requirement and format of the printing shall be provided by IWAI only.
7. IWAI reserves the right to accept or reject any/all quotations without assigning any reason or any prior notice.

The sealed quotation should reach to this office latest by 15.02.2021 at 15:00 hrs. Any delay in receipt of quotation whatsoever will not be entertained. The received quotation will be opened on same day at 15:30 hrs.

Director I/C

Encl. As stated

Copy to:- 1. IWAI, Website

2. IWAI, Patna office, Notice board

मुख्य कार्यालय :ए-13, सेक्टर -1, नोयडा,

जिला-गौतम बुद्ध नगर (उ० प्र०)

फोन : 0120-2544036/4009/4041/2521664

website: www.iwai.nic.in

HEAD OFFICE: A-13, SECTOR-1, NOIDA,

Gautam Budh Nagar (U.P..) : 201301

E-mail: iwainoi@nic.in,

o/c

BOQ for printing of registers for Office

S.no	Description	Qty	Rate	Amount
01	Stock book (250 pages legal size)75 GSM	15		
02	Vehicle log books (300 pages legal size) 75 GSM	06		
03	Fixed asset register (400 pages A2 size) 75 GSM	02		
04	RVR (200 pages, Legal size) 75 GSM	10		
05	Dispatch register (400 pages legal size) 75 GSM	10		
06	Diary register (400 pages legal size) 75GSM	10		
07	Cheque issue register (300 pages , legal size) 75 GSM	02		
08	Agreement register (300 pages , legal size) 75 GSM	06		
09	Deck Log book 200 Pages(70 GSM)	150		
10	Engine log book 200 pages (70 GSM)	150		
11	Letter head (100 pages each A4 size) bond paper	20		
12	File movement register (A4 size) 200 Pages 75 GSM	20		
13	Leave record sheet 25 pages each booklet 70 GSM	100		
14	Note sheet legal 100 pages 75 GSM	50		
	Total			
	GST @			
	Grand total			

in words:-

Signature of Authorized signatory

Name
(IN BLOCK LETTERS)

Designation.....

Name of firm.....

Address

Contact No.....

Seal of the firm.....

Dated.....